



GUILFORD COUNTY INTERNAL AUDIT DEPARTMENT

Melvin "Skip" Alston, Board of Commissioners Chair
Kay Cashion, Audit Committee Chair
Michael Halford, County Manager
Chad Muhlestein, Director of Internal Audit

August 4, 2022

On July 13, 2022, the Audit Committee of the Board of Commissioners of Guilford County approved Internal Audit's Charter, Vision Statement and Mission Statement.

Charter

Internal Auditing is an independent and objective assurance and consulting activity that seeks to improve the operations of Guilford County. Internal Audit assists the County in accomplishing County objectives by bringing a systematic and disciplined approach to evaluate and improve the effectiveness of the County's governance, risk management, and internal control.

Vision Statement

To be a Team of Professionals who are helping to shape the future of Guilford County by partnering with our clients and customers to:

- *Be trusted advisors and consultants*
- *Provide unbiased information, observations and perspectives based on data*
- *Improve internal controls and processes*
- *Be recognized as the champions of ethics and ethical behavior*
- *Incorporate the concepts of Diversity, Equity and Inclusion in all we do*

Mission Statement

The mission of the Internal Audit Department is to:

- *Provide the Audit Committee and Senior Management with independent, objective, data driven reviews and assessments of*
 - *Internal Controls*
 - *Business Activities*
 - *Operations, and*
 - *Financial Systems*
- *Champion ethics and ethical behavior.*
- *Establish and enhance partnerships through process improvement projects and business process consulting.*

We accomplish this mission as trusted advisors through conducting audits, reviews and consulting engagements. Selection is based on a risk identification / risk assessment process, department management contributions, and other inputs.



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Melvin "Skip" Alston

Melvin "Skip" Alston, Board of Commissioners Chair

Date

Kay Cashion

Kay Cashion, Audit Committee Chair

9-1-2022

Date

Michael Halford

Michael Halford, County Manager

9-9-22

Date

Chad M

Chad Muhlestein, Director of Internal Audit

9/22/2022

Date