



**Guilford County Continuum of Care Membership Meeting
January 14, 2021 – 9:30 AM– 11:00 AM
Minutes**

Present: Debbie Bailey, Tom Campbell, Elizabeth Danley, Alisha Doulen, Tamera Fewell, Brian Hahne, Annette Harris, Kelly Hedgecock (staff), Steve Hess, Donna Hodges, Jackie Hundt, Becky Hunt, Kristy Huynh, Steve Key, Jon Lowder, Heather Magill, Donna McCormick, Brooks Ann McKinney, Michelle McNair, Chewan Moore, Dr. Pamela Palmer, Angela Parker (staff), Rachael Pontillo (staff), Shanna Reece, Kecia Robinson, Rhonda Sawyer, Jessica Schultz, Bernita Sims, Mark Sumerford, John Thompson, Matt Truitt, Beth Waters, Josie Williams, Justin Williams-Blackwell, Thanena Wilson

I. Welcome and Introductions – Dr. Palmer opened the meeting by welcoming everyone and asked any guests were present. Kristy Huynh introduced herself as representing Youth Focus in place of Sarah Roethlinger.

II. Review and Approve Minutes – December 10, 2020 Membership Meeting – Dr. Palmer asked if there were any corrections or edits to the minutes. Michelle McNair made a motion to approve the minutes and Tom Campbell seconded the motion. There was no opposition, and the minutes were approved.

- A. 2021 meeting dates (via Zoom meeting until further notice) – February 11, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, and December 9, 2021 – Dr. Palmer thanked everyone for their attendance and hard work last year in the midst of the pandemic.

III. Collaborative Applicant Update – Brian Hahne

- A. COVID-19 Homeless Response Task Force – This is an invaluable group that continues to meet weekly. Brian is proud of the work done through the collaboration of the Task Force, the shelter system, and Guilford County Public Health.
 - a. Winter Emergency Shelter Update – This is a weekly topic for High Point and Greensboro. A draft of a winter shelter plan was communicated from the City of Greensboro. Guilford County has been engaged in ongoing dialogue with Greensboro city staff and elected officials.
 - b. Guilford County Isolation and Quarantine Hotel Site Update – 687 guests have gone through the quarantine hotel since March, either into shelter or into housing. Only 6% of the guests have tested positive. There are currently seven guests at the hotel.

- B. Collaborative Applicant Transition Update will be shared during the Stronger Together Task Force Update

IV. HMIS Update

- A. Committee Report – Justin Williams-Blackwell gave an update in place of Dr. Sills. The biggest update is about the Point-in-Time Count, which is occurring on January 27.
- B. Point in Time Count – Justin shared the PITC proposal was submitted to and approved by William Snow from HUD as observation only, including significant locations and sampling of numbers. This will be a rough count due to COVID-19. The plan is to observe for three days from January 27-29. Volunteer information has been sent out through the Volunteer Center and virtual trainings will be available. Information is available for volunteers to be tested prior to the PITC. A few organizations, including Family Services of the Piedmont, Partners Ending Homelessness, Cone Health, and Welfare Reform Liaison Project have additional masks available if needed.

V. Coordinated Entry Lead Update

- A. Committee Report – Shanna Reece shared that the Committee met yesterday. The Committee will be reaching out to consumers with a consumer survey for feedback on how Coordinated Entry is working. The results will be shared at the next meeting. Everyone will receive a provider survey to provide feedback on Coordinated Entry. Debbie Bailey and PEH are working on the quarterly numbers. We will have feedback from consumers and providers, as well as six months of numbers to see how Coordinated Entry is going. We must keep in mind that these numbers are post-COVID-19 and will be skewed in comparison to pre-COVID numbers. Debbie shared that 792 phone calls were received between October-November.
 - a. Coordinated Entry Facebook Live Lunch and Learn Event - Heather Magill shared that the event will be held in February. PEH will send out the advertising after the date has been set. Heather thanked organizations who sent approval for using their logos.
 - b. Shanna announced that she will not stay on as committee chair after June 30 and requested that anyone who may be interested in chairing to let Dr. Palmer know.
 - c. Shanna also said that the surveys will include questions and comments in the feedback. The survey is meant to address concerns but also to encourage the Coordinated Entry team.

VI. Guilford County CoC Stronger Together Task Force - Dr. Palmer

- A. County Partnership Update

- a. Brian is helping Guilford County to get onboarded work for the Collaborative Applicant. There have been two HUD TA meetings recently that have also included Robin Keller, Michael Halford, and Heather Skeens from the County.
- b. Dr. Palmer and Brian have been working with Heather Skeens on a job description for the County position that will serve as the Collaborative Applicant liaison. The Stronger Together Task Force will be reviewing and providing feedback on the job description. Brian shared that the County is very engaged in this process.
- c. Dr. Palmer shared Commissioner Alston has been working to foster collaboration and solidify relationships with the City of Greensboro. The County has taken the lead in the dialogue with the city staff and elected officials. Dr. Palmer asked for any questions.
- d. Dr. Palmer also thanked the providers and member organization who sent letters of support to HUD.

VII. CoC Committee Reports

A. Housing Resource Committee – Scott Jones – No report

B. Governance Committee – Thanena Wilson shared that the Governance Committee along with the Executive Committee completed the Collaborative Applicant performance evaluation for PEH in December. The evaluation will be reviewed at the CoC Board meeting next week. The evaluation will be shared with PEH and then will be shared at the February CoC Membership meeting.

C. Advocacy and Public Relations Committee – Gattis Long – No report.

D. Membership Committee – Bernita Sims is working on a membership list make sure there is accurate information. Currently, there are 39 member organizations listed and some organizations have multiple representatives. Bernita will be contacting the organizations shortly that they still want to be involved and that the representatives are correct. Three membership applications have been submitted recently:

1. Oakwood Community Development Corporation - Ericka Sanders is the representative. Bernita made a motion to accept the membership and Tom Campbell seconded the motion. There was no opposition, and the membership application was approved.
2. Docare Foundation – Bernita contacted the organization to receive further information about their services and is waiting for a response. She recommended that we wait to vote on the organization until more information has been received.
3. Triad Health Project - Taylor Hicks and Natalie Hairston are their representatives. Bernita made a made a motion to accept the membership and Tom Campbell seconded the motion. There was no opposition, and the membership application was approved.

E. Nominating Committee – Thanena Wilson – No report

F. Strategic Planning Committee – Dr. Palmer shared that a communication will be sent out shortly to the Strategic Planning Committee for the final draft of the strategic plan. The strategic plan will be reviewed and voted on at the CoC Board meeting and then shared at the February CoC Membership meeting.

G. HMIS/Data Committee – Dr. Stephen Sills – Discussed above.

H. System Performance and Evaluation Committee – Thanena Wilson shared that SPEC met last week and reviewed applications for the State’s ESG-CV Round 2 funding. Recommended award letters have been sent out to the agencies and any appeals are due tomorrow. If needed, an Appeals Committee will be convened on Tuesday. If there are no appeals, the recommendations will be voted on at the CoC Board meeting next Wednesday and the called CoC Membership meeting next Thursday. The applications are due next Friday to the State ESG office.

I. Coordinated Entry – Shanna Reece – Discussed above

J. Appeals Committee – as Needed – No report.

K. Executive Committee – Dr. Pamela Palmer reminded everyone that we will need to look at the upcoming slate of officers. The CoC Board will be discussing vacancies and committees at the meeting next week. Bernita recommended that a list of the committees as well chair and committee member commitments is sent to the CoC Membership prior to the February meeting.

L. Youth Committee – Sarah Roethlinger – No report.

VIII. Old Business / New Business

IX. 10:20 AM - Meeting adjourned.

Next CoC Membership Meeting on February 11, 2021 via Zoom