



**Guilford County Continuum of Care Membership Meeting
February 11, 2021 – 9:30 AM– 11:00 AM
Minutes**

Present: Debbie Bailey (staff), Chip Berry, Brad Bowers, Tom Campbell, Elizabeth Danley, Debbie Duross, Tamera Fewell, Brian Hahne, Annette Harris, Kelly Hedgecock (staff), Steve Hess, Albert Hodges, Donna Hodges, Jackie Hundt, Becky Hunt, Steve Key, Jessica Littleton, Jon Lowder, Heather Magill, Michelle McNair, Chewan Moore, Sarafina Muinki, Dr. Pamela Palmer, Angela Parker (staff), Rachael Pontillo (staff), Shanna Reece, Deb Harris Richardson, Kecia Robinson, Sarah Roethlinger, Ciara Smith, Kentia Smith, Bernita Sims, Mark Sumerford, Timisha Tate, John Thompson, Natalie Ward, Beth Waters, Alicia Wilson, Thanena Wilson

Guests: Dr. Quinia Boateng; interns from Greensboro Housing Authority: Jaire Clarida, Jhordan Gunter, Iisha James, Tiffany Johnson, Coreen Lee, Dawn Sunderhaus, Marina Tadros

I. Welcome and Introductions – Dr. Palmer opened the meeting and welcomed guests and first-time attendees, including Timisha Tate from Restoration Transitional Housing, Alicia Wilson from the Salisbury VA, and the Greensboro Housing Authority interns from NC A&T and UNCG.

II. Review and Approve Minutes – January 14, 2021 Membership Meeting and January 21, 2021 Called Membership Meeting – Dr. Palmer asked for a motion to approve both sets of minutes. Tom Campbell made a motion to approve the minutes and Michelle McNair seconded the motion. There were no objections, and the minutes were approved.

- A. 2021 meeting dates (via Zoom meeting until further notice) – March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, and December 9, 2021

III. Collaborative Applicant Update – Brian Hahne

- A. COVID-19 Homeless Response Task Force – The Task Force continues to meet weekly and has been an invaluable collaboration.
 - a. Shelter Update – Bed space capacity continues to remain at 50% or below.
 - b. Guilford County Isolation and Quarantine Hotel Site Update – 802 people have moved through the hotel with only a 6% positive rate.
 - c. Vaccine Update – The Task Force remains engaged with the Guilford County Public Health department. Some organizations have been able to get vaccinated,

but currently, the state is vaccinating health care workers and people who are 65 years and older.

B. Stronger Together Task Force – Dr. Palmer

- a. County Partnership – The CoC continues to solidify its relationship with Guilford County and the Task Force has been meeting with Heather Skeens. A job description for the County position has been approved to work with the CoC. The title of the position is CoC Program Manager, and it will be posted online in February.
- b. Collaborative Applicant Transition – Brian has been meeting with Heather Skeens and HUD TA to migrate the CA functions to the County. Brian and Dr. Palmer have been providing monthly updates to the City of High Point’s Community Development Committee about the progress with the County. Albert Hodges asked if the functions of the CoC will remain the same, including how the CoC committees are set up once someone is hired the County position. Dr. Palmer replied that the Governance Charter notes that PEH will function as the Administrative Agent for the CA, so all functions will continue to remain the same at this time.

IV. HMIS Update – Brian Hahne

A. Committee Report – Dr. Stephen Sills was not present.

- a. Point-in-Time Count – Brian shared that the Point-in-Time Count occurred on January 27-28. It was a collaborative effort, while still following COVID-19 protocols. There were teams in both Greensboro and High Point.
- b. Debbie Bailey thanked Dan Hodgson and his team of volunteers in High Point. They counted 31 unsheltered people at 19 camps in High Point. She thanked the volunteers in Greensboro, including Chewan Moore from the Women’s Resource Center, Robert Carter from NC Works, the Greensboro police department, including a mental health team member, and the PEH staff. They counted 27 unsheltered people in 50 camps in Greensboro. On the night of January 27, there were 71 clients at the IRC hotel and 33 at the County quarantine/isolation hotel.

V. Coordinated Entry Lead Update – Brian Hahne

A. Committee Report – Shanna Reece

- a. Heather Magill shared that the Facebook Live event on Friday, February 19 at 12:30 PM. It will be on the PEH Facebook page and other organizations are welcome to share on their Facebook pages. It will be a Basic Q&A on Coordinated Entry and will be helpful to new employees and the community.
- b. Dashboard results – Debbie shared that the CE line received 1050 calls though the end of December and that the call volume is going up every month. In December, 19 people were diverted from going to shelter, 17 VI-SPDATs were completed, assisted 31 people to get into shelter, eight people referred RRH resources, and

nine people were housed. For the CoC matrix from October-December, 11% of clients were diverted from shelters. It has hard to get people, particularly families, in shelter due to COVID-19. 44% of the clients who exited the shelter system transitioned to permanent housing. The team has received a lot of phone calls for families and phone calls for assistance who from outside of Guilford County.

- c. Evaluation - Shanna shared that the July-December numbers would be incorporated into evaluation. She shared that five responses have been received for the consumer survey. It has been difficult contact to people for the consumer surveys because of phone numbers listed in HMIS.
- d. Provider Survey – Shanna asked for people to take complete the provider survey. The survey link was included in the Zoom chat so that people could take the survey during the meeting.

VI. CoC Committee Reports

A. Housing Resource Committee – Scott Jones – No report

B. Governance Committee – Thanena Wilson shared the annual Collaborative Applicant performance review for PEH. It has been shared with the Executive Committee, the CoC Board, and PEH. Thanena discussed the areas of the review which included administrative duties and responsibility, planning activities, monitoring activities, advocacy, training activities, and fiscal agent. Thanena shared that the overall rating was 3.39, PEH’s self-evaluation was 3.2, and that the CoC and PEH are on the same page when it comes to performance. Albert Hodges said that PEH is doing a good job. Dr. Quinia Boateng asked a question about the housing first model and Dr. Palmer replied that she would schedule a phone call after the meeting.

C. Advocacy and Public Relations Committee – Gattis Long – No report

D. Membership Committee – Bernita Sims – No report

E. Nominating Committee – Thanena Wilson discussed upcoming officers and committee chair vacancies. She shared that the elections normally occur in June and asked the Membership to think about the Chair position for the upcoming year. Prior to the meeting, a current list of the CoC Board was sent out which noted that several people who will be rotating off the Board. The Executive Committee would like to have officers onboarded prior to serving in July. Dr. Palmer opened for questions. Bernita replied that it is integral to the work on the CoC and asked that people offer to assist. Thanena explained that officer terms are for one year and Board terms are for three years, in reference to a question in the Zoom chat. Committees meet monthly, but some committees may need to meet more often depending on the time of year. Dr. Palmer asked for any nominations to be sent to the Nominating Committee.

F. Strategic Planning Committee – Dr. Pamela Palmer shared that the Membership needed to vote on the Strategic Plan. The plan has been sent out multiple times. Tom Campbell made a motion to approve the plan and Bernita Sims seconded the motion. There were 13 yes votes noted in the Zoom chat with no one opposing or abstaining from the vote. The Strategic Plan was approved. It will be discussed at each monthly meeting.

G. HMIS/Data Committee – Dr. Stephen Sills – No report

H. System Performance and Evaluation Committee – Thanena Wilson shared that the ESG CV-2 applications were submitted in January. The State ESG Office have not sent funding notifications out yet.

- I. Coordinated Entry – Shanna Reece – Discussed above.
- J. Appeals Committee – as Needed
- K. Executive Committee – Dr. Pamela Palmer – No report
- L. Youth Committee – Sarah Roethlinger – No report

VII. Old Business / New Business

VIII. 11:00 AM – Adjourn – meeting adjourned at 10:37 AM

Next CoC Membership Meeting on March 11, 2021 via Zoom