



**Guilford County Continuum of Care Membership Meeting
March 11, 2021 – 9:30 AM– 11:00 AM
Minutes**

Present: Elizabeth Alverson, Chip Berry, Brad Bowers, Tom Campbell, Alisha Doulen, Debbie Duross, Tamera Fewell, Brian Hahne, Natalie Hairston, Annette Harris, Kelly Hedgecock (staff), Steve Hess, Taylor Hicks, Albert Hodges, Donna Hodges, Jackie Hundt, Becky Hunt, Steve Key, Charolette Leach, Heather Magill, Donna McCormick, Brooks Ann McKinney, Michelle McNair, Chewan Moore, Dr. Pamela Palmer, Angela Parker (staff), Rachael Pontillo (staff), Shanna Reece, Deb Harris Richardson, Kecia Robinson, Sarah Roethlinger, Bernita Sims, Kentia Smith (staff), Mark Sumerford, Matthew Truitt, Leroy Wilson, Thanena Wilson, Claretta Witherspoon, Natalie Ward

Guests: Mollie Blafer, Eboni Gunn, Blair Hedgecock, Rhonda Sawyer, Erin Williams

I. Welcome and Introductions – Dr. Palmer opened the meeting and welcomed any guests, which included Eboni Gunn from Aetna, Rhonda Sawyer, who is a volunteer, and Blair Hedgecock from RHA Health Services.

II. Review and Approve Minutes – February 11, 2021 Membership Meeting – Dr. Palmer presented the minutes for approval. Bernita Sims made a motion and Sarah Roethlinger seconded the motion. There was no opposition, and the minutes were approved.

A. 2021 meeting dates (via Zoom meeting until further notice) – April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, and December 9, 2021

III. Collaborative Applicant Update – Brian Hahne

A. COVID-19 Homeless Response Task Force – The Task Force has been meeting weekly for the past year and continues to be a great collaborative effort. The Task Force is shifting from a response mode into a recovery mode.

a. Shelter Update – The shelters continue to remain at 50% capacity.

i. Brad Bowers shared that the Task Force has been a blessing to work with, particularly the collaboration with other shelters and the Public Health department. He said that things would have been a lot worse without the Task Force. Deb Harris Richardson shared that the Task Force been able to bring energy to serving the homeless population with integrity and it has been great to learn from other professionals in this area.

- b. Guilford County Isolation and Quarantine Hotel Site Update – We have been able to move nearly 1,000 people through the shelter system and the positive COVID-19 rates has remained at 6%.
 - c. Vaccine Update – The Public Health department has been able to provide vaccination appointments for the shelter staff.
 - B. Stronger Together Task Force – Dr. Palmer – This group has been meeting every Friday at 2:00 PM. The purpose of the group was to work together as one CoC in Guilford County. The County is participating on the Task Force and we are still now one CoC in the County. This group is considering a shift to determine what the partnership will look like.
 - a. County Partnership – The County’s position of CoC Program Manager has been posted and applications have been received. Interviews are scheduled for March 19 and the interview panel includes Heather Skeens from the County, Stan Wilson from the City of Greensboro, Thanena Wilson from the City of High Point, Shanna Reece from The Servant Center, and the Director of the County Juvenile Detention Center.
 - b. Collaborative Applicant (CA) Transition – Brian shared that the HUD TA helped the County to register in the HUD e-snaps system as the Collaborative Applicant on behalf of the CoC. Both PEH and the County has been receiving assistance on the future vision of this work by defining the roles and responsibilities of the County, PEH, and the CoC to work in compliance and with excellence. There will be a lot going for the next few months.
 - C. Strategic Plan Update – Next month, the Strategic Plan dashboard will be shared monthly at the Membership and bimonthly at the Board meetings. The dashboard focuses on Governance and Performance Metrics and Community Engagement Metrics. The HUD TA work plan mirrors the work of the CoC’s Strategic Plan. Dr. Palmer asked that anyone may contact her with questions and concerns.

IV. Nominating Committee – Thanena Wilson shared the Board nomination form and information about the upcoming officer elections. It is hoped that the officers will be in place by July 1. She asked that members contact Kelly Hedgecock to confirm who are the accurate representatives. The nominating committee is meeting next Tuesday to work out the logistics of the nominations. All positions are open for nominations and the committee will bring forward nominations.

- A. Nomination Deadline - The Board will be meeting next week, and the Nominating Committee will send out the nomination form later next week. The Board vacancies were sent out earlier and will be sent out again. Thanena shared that the current Board vacancies include representatives from a chronic direct service provider, the City of Greensboro, school district, hospital, affordable housing developer and manager, foundation, and law enforcement from High Point. The terms of some board members will expire on June 30.

V. HMIS Update – Brian Hahne

- A. Committee Report – Brian gave the update in place of Dr. Sills. The committee debriefed the PIT Count from January. For next year’s count, the committee will work earlier on planning and preparation, particularly in volunteer recruitment. Some communities do a count when the weather is warmer, but this has not been decided yet. Brian shared PEH staff adjustments related to HMIS. Debbie Bailey has shifted out of the HMIS role and into a programmatic staff role. Jackie Hundt has stepped in to assist with HUD system reporting and metrics. PEH has hired a new staff member named Dorothy Kennedy who will be working on the front-end HMIS work. Both Jackie and Dorothy will be meeting with the HMIS users at each agency soon.

VI. Coordinated Entry Lead Update – Brian Hahne

- A. Committee Report – Shanna Reece shared that the committee met yesterday. The Coordinated Entry six-month evaluation was approved by the committee. Shanna will present it to the Board next week and then at the April Membership meeting. Heather Magill shared that the Facebook Live Coordinated Entry event was successful and is available on the PEH and CoC Facebook pages. The committee is starting to have conversation about what Coordinated Entry will look like once the impact of COVID-19 has minimized. There was a discussion about the NCCARE360, and Shanna asked for feedback about the network. Shanna also shared that the Coordinated Entry line should not be referred to as a hotline but a phone number. The by-name list is growing, especially the chronic list because PEH has implemented Street Outreach. It has been difficult to get some clients housed and Shanna asked for people to please share landlord information. The evaluation plan included client feedback, but it was difficult to get feedback from them.
 - a. Bernita asked Shanna if the Coordinated Entry processes have addressed gaps in services and the need to build capacity, i.e., not enough spaces for families and children. Shanna responded that the Coordinated Entry evaluation plan focused on Coordinated Entry and that the gaps analysis will address those efforts. Brian responded that the gaps analysis has been discussed and Dr. Palmer said that the County has the data collection infrastructure available to assist with the gap’s analysis.

VII. CoC Committee Reports

- A. Housing Resource Committee – Scott Jones – No report
- B. Governance Committee – Thanena Wilson – No report
- C. Advocacy and Public Relations Committee – Gattis Long – No report. Dr. Palmer said that COVID-19 Task Force has helped to advocate and respond to a recent eviction situation. Brian shared that the Task Force has been a great place for advocacy opportunities. There was a discussion about addressing the needs for families and Dr. Palmer asked how much shelter space was available for families. Mark Sumerford responded that Pathways has space for 16 families, Dr. Palmer said that the YWCA had space for seven families, Leroy Wilson responded that the Salvation Army Greensboro had space for eight families, Sarah Roethlinger said Youth Focus

had space for 16-21 single moms, and Steve Hess said that Family Services of the Piedmont has 14 rooms for families dealing with domestic violence situations. Shanna responded that a preliminary gaps analysis needs to be done because there are a lot of individuals on the by-name list.

D. Membership Committee – Bernita Sims presented two organizations for membership: 1) Fresh Start Organization, a transitional housing organization whose president is Corinth Camp and 2) Apple of His Eye Apostolic Ministries, who are a community-based resource ministry whose president is Dr. Beverly Gray. Bernita made a motion to approve these organizations and Shanna seconded the motion. There was no opposition, and the memberships were approved.

E. Nominating Committee – Thanena Wilson – Discussed above.

F. Strategic Planning Committee – Dr. Pamela Palmer – Discussed above.

G. HMIS/Data Committee – Dr. Stephen Sills – Discussed above

H. System Performance and Evaluation Committee – Thanena Wilson – No report

I. Coordinated Entry – Shanna Reece – Discussed above

J. Appeals Committee – as Needed – No report

K. Executive Committee – Dr. Pamela Palmer – No report

L. Youth Committee – Sarah Roethlinger shared the committee has not met in a while but will be planning another outreach event this summer. National Safe Place Week will occur in two weeks. If any organizations are interesting in becoming a Safe Place partner, please contact Sarah for more information.

VIII. Old Business/New Business

IX. Meeting adjourned at 10:45 AM

Next CoC Membership Meeting on April 8, 2021 via Zoom