



**Guilford County Continuum of Care Membership Meeting  
April 8, 2021 – 9:30 AM– 11:00 AM  
Minutes**

**Present:** Mike Aiken, Elizabeth Alverson, Debbie Bailey, Tamera Fewell, Lashawna Forbes, Brian Hahne, Kelly Hedgecock, Albert Hodges, Jackie Hundt, Becky Hunt, Steve Key, Jon Lowder, Heather Magill, Brooks Ann McKinney, Dr. Pamela Palmer, Rachael Pontillo, Deb Harris Richardson, Kecia Robinson, Sarah Roethlinger, Bernita Sims, Kentia Smith, Mark Summerford, John Thompson, Leroy Wilson, Thanena Wilson, Claretta Witherspoon

**Guests:** Mollie Blafer (Ready for School, Ready for Life), Blair Hedgecock (RHA), Michelle Lee (Community Volunteer)

I. Welcome and Introductions – Dr. Palmer opened the meeting and welcomed everyone, including any guests. Michelle Lee introduced herself as a community volunteer.

II. Review and Approve Minutes – March 11, 2021 Membership Meeting – Dr. Palmer presented the minutes for approval and Bernita Sims made a motion to approve. There was no opposition, and the minutes were approved.

A. 2021 meeting dates (via Zoom meeting until further notice) – May 13, June 10, July 8, August 12, September 9, October 14, November 11, and December 9, 2021

III. Collaborative Applicant Update – Brian Hahne

A. COVID-19 Homeless Response Task Force – The Task Force continues to meet weekly and is shifting from crisis response to recovery. There have been discussions about how to shift Coordinated Entry back to housing rather than shelter placement.

a. Guilford County Isolation and Quarantine Hotel Site Update – The numbers at the hotel have decreased. There are currently seven clients at the hotel. There is continued communication with the County on the hotel.

b. Vaccine Update – Vaccines are available for shelter staff and clients. The Guilford County Health department has been providing information about the vaccines and vaccination sites. Cone Health has also been a big help in the push for vaccinations.

B. Stronger Together Task Force – Dr. Palmer provided the update.

a. County Partnership – Cheri Neal has been hired as the CoC Program Manager. Her start date will be April 12. The email announcement from the County was shared during the meeting.

- b. Collaborative Applicant Transition – The County, PEH, and Dr. Palmer continue to receive HUD Technical Assistance on the HUD work plan. The TA will continue after HUD has approved the work plan.

#### C. Strategic Plan Update – Brian Hahne

- a. Jackie Hundt presented the quarterly report of metrics from the Strategic Plan dashboard. The dashboard included the quarterly data and historical data, based on the HUD fiscal year. The metrics include rate of those who exited permanent housing returning to homelessness, negative exits (not into PSH), utilization rate, HMIS data quality and completeness, historical system performance metrics, maintain (only PSH) or exit to permanent housing, maintain, or exit with cash income (earned or benefits), and community engagement (which is under review and coming soon). Jackie asked for anyone who was interested to participate on the HMIS Committee.
- b. Brian asked for any questions about the metrics. Bernita thanked Jackie for her efforts and said that the information would be invaluable to our network to provide answers when the community has questions about our work. Dr. Palmer said that this information will continue to be presented monthly at Membership and Board meetings.

#### IV. HMIS Update

- A. Committee Report – No Update

#### V. Coordinated Entry Lead Update

- A. Committee Report – No major updates to share. The committee will be meeting next week with representatives from NCCARES360.

#### VII. CoC Committee Reports

- A. Housing Resource Committee – Scott Jones – No update
- B. Governance Committee – Thanena Wilson – No update
- C. Advocacy and Public Relations Committee – Gattis Long – No update
- D. Membership Committee – Bernita Sims – No update
- E. Nominating Committee – Thanena Wilson – An email was sent out to all Membership requesting Board nominations and committee volunteers. The forms are due to PEH on April 23. Anyone can be nominated for the Board. Thanena shared the timeline for the nomination process. An email will be sent out with the proposed nominations on May 6. The election will occur at the May 13 Meeting. The schedule has been moved up so that the Board members are in place on July 1. Officer nominations will be made at the Board meeting on May 19. A special called Board meeting will be held in June to vote on the officer's nominations and members of standing committees. This information will be announced at the June 10 Membership meeting. Thanena answered a question regarding how representatives and board composition are identified from

the Zoom chat. She responded that the slots are identified in the Charter, but the committee will determine the right place for a nominee.

F. Strategic Planning Committee – Dr. Pamela Palmer – Update above

G. HMIS/Data Committee – Dr. Stephen Sills – No update

H. System Performance and Evaluation Committee – Thanena Wilson – No update

I. Coordinated Entry – Shanna Reece – Update above

J. Appeals Committee – as Needed

K. Executive Committee – Dr. Pamela Palmer

L. Youth Committee – Sarah Roethlinger – The committee will meet on April 30 at 10:00 AM to plan to a summer outreach event. They plan to outreach to youth through social media. Sarah asked for additional participation on the committee. Youth Focus is having a virtual fundraiser on April 27 and registration is available on their website.

#### VIII. Old Business / New Business

A. The United Way of Greater Greensboro has announced a housing grant RFP for \$1,000,000. This is a part of the MacKenzie Scott gift. The RFP is open to address housing in Greensboro. A collaborative application from multiple agencies is being compiled to address gaps that are not met by federal and state funding. The application will be in alignment with Coordinated Entry.

A. Albert Hodges asked if there was any information available about the City of Greensboro RFP. Sarah responded that she thought it would be a renewal process. Becky Hunt replied that she had reached out to the City and had not received a response.

B. Greensboro Urban Ministry is having a ribbon cutting event this morning at 11:00 to celebrate recent renovations.

IX. Meeting adjourned at 10:15 AM.

**Next CoC Membership Meeting on May 13, 2021 via Zoom**