



EXAMPLE COPY

Guilford County JCPC FY 2022-2023 - Monthly Reimbursement Request and Expenditure Reporting Form

Program's Reimbursement Requests and Information:

Agency / Program Name	<i>(Agency / Program Name)</i>
Contact Person / Position	<i>(program contact who enters and submits forms to Guilford County)</i>
Phone / Email Address	
Date of Reimbursement Request	
FY 2022 - 2023 Awarded Funding (JCPC + County Funds)	
Monthly Max Limit (Based on DPS approval)	
Reimbursements Requested Total To Date (*not this month)	
Current Month's Request for Reimbursement Amount	
YTD Requests (*all months)	
YTD Funding Balance	
Month This Report Covers	

Program's Actual Expenditures Information:

Categories:	Prior Month(s) Actuals	Current Month Actuals	YTD Actuals
Personnel Services	\$ -	\$ -	\$ -
Supplies & Materials	\$ -	\$ -	\$ -
Services	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -

*Expenditure amounts listed in this area should always match your G/L (or financial reports). Double check before submissions.

Approvals (Signatures are required of both the Preparer and County Approver for processing)

Prepared By: (JCPC Funded Program)	
Print / Signature	
Submission Date	
Reviewed & Approved By: (Guilford County Administrative Liaison)	
Print / Signature	
Approved Date	