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**Guilford County Continuum of Care Membership Meeting**

**July 14, 2022**

**Minutes**

**Attendees:**  Chair Dr. Pamela Palmer, Vice-Chair Bernita Sims, Secretary Beth Waters,

Liz Alverson, Will Bohaboy, Charolette Green, Brian Hahne, Annette Harris,

Albert Hodges, Emma Holland, Scott Jones, Caitlin Kostner, Traci Ledmore,

Michelle McNair, Renae Miller, Charlesy Nance, Cheri Neal,

Sarah Roethlinger, Dora Speight

(Was a quorum but due to technical error total attendance not verifiable)

Also Attending:

Sherea Burnett, Wilton Donnell, Jennifer Hurdle, Sophie Probert

**I.** **Welcome and Introduction - Dr. Pamela Palmer**

Dr. Palmer officially opened the meeting at 9:37am. New participants Charlesy Nance

(Corporation for Supportive Housing), Dora Speight (Servant Center), and Emma

Holland (Tiny Houses) introduced themselves.

**II.** **Review and Approve Minutes –**

Dr. Palmer acknowledged the agenda should have included review of the minutes from

The May 12 and June 9 minutes which had been previously sent. She requested that they

be added and there were no objections, and asked if there were any corrections or edits,

which none were acknowledged. Sarah Roethlinger motioned for approval, and Will

Bohaboy seconded. The move passed without objection. Dr. Palmer said the meetings

will continue through the Zoom platform until further notice otherwise.

**III.** **CoC Funding and Resource Development**

Cheri Neal acknowledged extension of the HUD NOFO until July 19. There is a

calculation error so documents will be resent. The documents need to be received by

July 15; July 18 at the latest. Notifications to go out July 25. Reimbursement eligibility

begins from work that commenced July 1. Neighborly software is the vehicle for

documentation. There is a grant amendment for the 21-22 process for unused funds

that were left over. Scott Jones asked for time and resources to aid in the process.

Cheri Neal expounded on the process.

**City of Greensboro –** Liz Alverson thanked all for submitting their RFP. She said 20

had been received and that is a timeline reminder for this and next week. She added

they are trying to align with the 10-year plan approved by the city council. Bernita

Sims asked if the CoC can have representatives have conversation with the city council

about changes in homelessness. Liz said yes, that could be done. Dr. Palmer said that

they are in the midst of the gaps analysis and wants some connectivity. Liz Alverson

said there were internal questions on the gaps analysis.

**City of High Point –** Michelle McNair said there was no report. Traci McLemore

said she was pleased with the progress and thanked everyone.

**United Way of Greater Greensboro Housing Recovery Grant** – Brian Hahne said

There were no significant updates. The last checks were being cut; Dr. Palmer expressed

her thanks.

**State Emergency Solutions Grant** **(ESG)** - Cheri Neal said that any communication is

being done through the Newsletter. Registration can be done online through the website

and trainings are being done to aid in the process. There is a release date of July 19 for

RFAs through July 25. Cheri Neal reminded everyone to sign up for the ESG Newsletter themselves.

**HUD Emergency Housing Vouchers** **(EHV)** - Annette Harris said 40 vouchers had

been received, 14 used, 24 were being searched, 1 needs a schedule, and there was 1

from Coordinated Entry.

**Guilford County – UNC-G CHCS Eviction Mediation Program** – The eviction clinic

is being expanded into High Point now 1 day. A new hire for landlord engagement is

being processed and efforts are being made to have landlords buy into a mediation

program. Beth Waters introduced Renae Miller of Bold2BU. Cheri Neal added that

the UNC-G Eviction Mediation contracts are being extended to include Legal Aid in partnership and can hire three (3) attorneys and one (1) paralegal. By October 1 the program will function with 2 days in Greensboro and 2 days in High Point.

**New Positions and Contract** – Cheri Neal introduced the new members of the

CoC team (Sherea Burnett, Wilton Donnell, Jennifer Hurdle, David Payne, Sophie

Probert, and Alex Smith). Cheri Neal said everyone needs to sign the Letter of Intent

Form to be reimbursed and complete a fully executed contract.

**IV.** **Collaborative Applicant Update – Cheri Neal and Brian Hahne**

Cheri Neal thanked Partners Ending Homelessness for their support and that the CoC

is now under the HHS Administration. Brian Hahne also expressed his support for the

CoC.

**Collaborative Applicant Transition –** covered in New Positions and Contract

**HUD Technical Assistance -**

**Gaps Analysis** – Work is being done with Cloudburst in the gaps analysis. A

communication will be going out today with an August 1 deadline.

**COVID-19 Homeless Task Force** – Brian Hahne said that the Task Force is in

transition and expressed his thanks for support for the last two (2) years

**Shelter Voucher Process** – Cheri Neal said there was a meeting during the last week

of July to discuss changes. She said that COVID-19 is still present and asked if anyone

needed masks.

**Stronger Together Task Force -**

**County Update –** Cheri Neal showed and discussed the links for the new CoC

website, the Conflict of Interest Policy document, the Facebook platform, and

the Mail Chimp site. (shown below)

**V.** **HMIS Update – Brian Hahne (No Report)**

**VI.** **Coordinated Entry Lead Update – Brian Hahne –**

Transitioning to a new agency. Albert Hodges was nominated to join the Coordinated Entry team. Dr. Palmer initiated the voting process. Bernita Sims made the motion and it was properly seconded by Michele McNair and there were no objections. There are staffing adjustments/transitions. There is to be a Coordinated Entry Case Conference Meeting beginning at 2pm and another at 3pm.

**VII.** **CoC Committee Reports –**

Dr. Palmer move the Nominating Committee to the top of the committee reports in the interest of time.

**Nominating Committee** - Bernita Sims referred to a Spreadsheet that showed the current members of the current CoC Board. She recommended reseating of those eligible to serve. With Dr. Palmer coordinating, Albert Hodges made a motion to approve the recommendation. The motion was seconded by Will Bohaboy without further question

or objections. Bernita Sims then recommended a Victim Services Provider. Dr. Palmer administered the vote. Albert Hodges made a motion to approve the recommendation. Michele McNair seconded, and the motion passed without question or objection. Bernita Sims then referred to the expiration of the term of Commissioner Kay Cashion. She said the with pending area elections she recommended delaying any action. There were no questions or objections. Bernita Sims then discussed goals after the Board is seated. She expressed that the Governance Charter be expanded to include a Lived

Experience member to the CoC Board. Bernita Sims then indicated a desire to

include a university representative from one of the local colleges. She then added that

The Governance Charter should be reviewed and there should be some new

recommendations. Dr. Palmer expressed her thanks, support, and recognition for

Bernita Sims and the work she has done on the Board and Governance Charter.

**Housing Resource Committee –** Scott Jones’ expressed dissatisfaction with

the lack of knowledge of housekeeping skills by potential clients. Dr. Palmer

said there was a lot of projects and communal development.

**Advocacy and Public Relations Committee** – Gattis Long said there was no report.

**Membership Committee** – Beth Waters introduced two new members. Michele

McNair asked how someone could become a member and get the Newsletter. Beth

Waters was acknowledged as the chair of this committee and people could go online

to the CoC site and sign up to receive the Newsletter.

**Strategic Planning Committee** - No report

**HMIS/Data Committee** – Vacant/No Report

**System Performance and Evaluation Committee** – Cheri Neal said new members

are being recruited to review applications for rating and ranking. Onboarding

training will come after the ESG release.

**Coordinated Entry** – No report

**Appeals Committee** – No Report

**Executive Committee** – No Report

**Youth Committee** – Sarah Roethlinger said that there was no report.

**Task Force Transition** – No Report

**VIII.** **Membership Announcements**

**IX.** **Old Business/New Business -**

Cheri Neal said that everyone needed to make sure their voting rights profile

should be completed on the infoCoC site. Ensure that it is completed by July 30.

Any emails can be sent to CoC.gov.

**X.** **Adjourn**

The meeting was adjourned by Dr. Palmer at 11:11am.

Link to the CoC Site

[www.guilfordcountync.gov](http://www.guilfordcountync.gov)

Link to the Conflict of Interest Disclosure Policy

https://www.guilfordcountync.gov/our-county/human-services/continuum-of-care/membership/conflict-of-interest-disclosure

Link to Facebook

[www.facebook.com/GuilfordCoC504](http://www.facebook.com/GuilfordCoC504)

