

**Guilford County Continuum of Care Membership Meeting**

**August 11, 2022**

**Minutes**

**Attendees:** Chair Bernita Sims, Secretary Beth Waters, Carolyn Anderson,

Shana Ayscue, Laura Baker, Angel Baptist, Will Bohaboy, Brad Bowers,

Lisa Cowan-Dudley, Bennita Curtain, Tina Gray, Brian Hahne,

Deb Harris Richmond, Annette Harris, Donna Hodges,

Emma Holland, Becky Hunt, Kenyatta Jennings Richardson, Charolette

Leach, Heather Magill, Michelle McNair, Arnita Miles, Cheri Neal,

Angela Parker, Andrew Prochet, Quiotti Ratliff, Shanna Reece, Kecia

Robinson, Sarah Roethlinger, Megan Scales, Mark Springfield,

Mark Sumerford, Clarette Witherspoon

**Also Attending:**

Wilton Donnell, Jennifer Hurdle, Sophie Probert

1. **Welcome and Introduction – Bernita Sims**

Chair Bernita Sims officially opened the regular monthly meeting of the

Continuum of Care (CoC) Membership through Zoom at 9:37am. New

participants introduced themselves at the prompt of Ms. Sims. They were

Quiotti Ratliff (Sandhills), Arnita Miles (Nicole Enoch Foundation) and

Carolyn Anderson, both of whom were seeking CoC membership for their organization, and Angel Baptist (Greensboro Urban Ministries).

1. **Review and Approve Minutes**

Minutes from the July 14 meeting were acknowledged as having been sent

electronically. There were some corrections to be made noted; one of the names

of 1st time visitors was cut off; Albert Hodges was not asked to lead the

Coordinated Entry team, but, to join that team; and misspellings of the names of

Traci McLemore and Dr. Palmer. Shanna Reese made the motion to approve the minutes with the corrections which were seconded. At a vote by verbally affirming “aye”, the vote to correct the minutes passed successfully without opposition.

1. **CoC Funding and Resource Development**
2. **HUD NOFO** – Release from HUD (Housing and Urban Development) on 8/1/22

Further instruction regarding the process is forthcoming next week, as well

as an information session. There are timelines to be shared; September 30 is the Collaborative Applicant deadline for submittal and agency work should be started. The LOI (Letter of Intent) was discussed and is due August 12, 2022.

1. **City of Greensboro**

Funding recommendations were made and the city council is to vote

next Tuesday on these recommendations. Individual meetings reviewing compliance are being conducted. After recommendations, contracts will

be sent out for review. The ERA program is being closed.

1. **City of High Point**

Funding requests have been approved. Work is being done on contracts to

have them set up for compliance and meetings are being set up for compliance.

Updates on the day center are to be discussed in future meetings.

1. **United Way of Greater Greensboro Housing Recovery Grant**

This is to be the last report. Participating agencies have been awarded over $330,000 in funds for use by 6/30/22 for support. Last summer 170 households were assisted, surpassing the goal of 120.

1. **State Emergency Solutions Grant (ESG)** – Release from State ESG 7/19/22

Details have been posted. There was no report.

1. **HUD Emergency Housing Vouchers/Housing Choice Vouchers**

The program is still at 14 of 40 vouchers being processed. The vouchers have

been out since last September and a hard stop is forthcoming with a date to

be announced.

1. **Guilford County**
2. **UNCG CHCS Eviction Mediation Program**

The program is moving forward. As of August 4, the program expanded

into High Point and additional dates are expected going forward. Landlord engagement programs have been enacted and UNCG has posted a

Landlord Engagement position for the program. UNCG will be conducting a pilot Tenant Academy program in High Point beginning in September to last through November.

1. **Collaborative Applicant Update – Cheri Neal**
2. **HUD Technical Assistance**
3. **Gaps Analysis – Survey Links and Service Providers Interviews**

Meetings are being held weekly and a Gaps Analysis is being

worked through to ensure the needs of the CoC are being met. Data

shows a need for more street outreach and affordable housing.

Encouragement was provided to ensure agency compliance for the

survey completion. Links to the surveys were provided.

1. **COVID-19 Homeless Response Task Force**
2. **Shelter Voucher Process**

This Task Force has not yet met. Emphasis was made that

participating shelters be aware and have protocols in place for handling communicable disease outbreaks among clients. New contracts

and MOUs (Memorandum of Understanding) are needing to be signed.

1. **Stronger Together Task Force**

The Task Force met and looked at missing opportunities in the American

Rescue Plan Act (ARPA) funding. The Task Force reviewed building agency

capacity. Information had been sent to membership and responses should be

received back by today and results will be shared with the CoC membership before

being presented to the county.

1. **HMIS Update – Brian Hahne**

The HMIS Team met this week. Dorothy Kennedy was said to be willing to

serve as the HMIS Committee Representative. This recommendation is to be

voted upon in the September board meeting. The team in in the process of

supporting the ongoing gaps analysis work.

1. **Coordinated Entry Lead Update**

This team will meet the last Wednesday of each month at 3pm via Zoom. The

team will check workflow, with expressed emphasis on serving veterans. There

will be an evaluation piece that looks at processes, staffing and job descriptions

for updates.

1. **CoC Committee Reports**
2. **Coordinated Entry Committee** – Report given in section VII
3. **Governance Committee –** A meeting will be held next month to review the

Governance charter, discuss changes and updates, and bring to

the membership

1. **Advocacy and Public Relations Committee –** No Report
2. **Membership Committee** – A pending vote on the application of

RHA Behavioral Health, and another agency (Nicole Enoch Foundation?)

was tabled until the next (9/8) meeting. It was requested to include space

earlier in that next meeting for voting to ensure a quorum of voting Members would be present.

1. **Nominating Committee –** No Report
2. **Strategic Planning Committee –** No Report
3. **HMIS/Data Committee –** Report had been provided in Section VI
4. **System Performance and Evaluation Committee –** Acknowledgment

that SPEC will be busy at the end of the month addressing NOFO, ESG,

and Timelines

1. **Housing Resource Committee** – No Report
2. **Appeals Committee** – No Report
3. **Executive Committee** – No Report
4. **Youth Committee** – No Report
5. **Membership Announcements**

Open Door Ministry secured a firm for designing a day center. A

meeting will be held in High Point in September. Announcements were

made on events on August 21 (Back-to-School supplies giveaway) and

September 9 (Veterans Program) that are to be posted on the CoC

Website.

1. **Old Business/New Business**

It was proposed that two people, Angel (GUM), and Andrew (Open

Door Ministries), join the Coordinated Entry team. Discussion ensued

and led to a vote on their inclusion in that team. The motion, presented

by Will Bohaboy, was that Angel and Andrew become members of the

Coordinated Entry team. The motion was seconded. At a vote,

signified by voicing “aye”, the motion carried successfully without

opposition. Acknowledgment was made that committee service would

be addressed in the coming review of the governance charter.

1. **Adjourn**

Chair Sims acknowledged that the meeting was concluded and

entertained a motion to adjourn the meeting. Clarette Witherspoon motioned

that the meeting be adjourned. The motion was

seconded, and vote was signified by voicing an “aye” vote. The motion carried

without opposition and the meeting concluded at 10:42am.