

Working to End Homelessness in Guilford County

GUILFORD COUNTY CONTINUUM OF CARE

**Guilford County Continuum of Care Board Meeting**

**July 20, 2022**

**Minutes**

**Attendees:** Chair Dr. Pamela Palmer, Will Bohaboy, Edith Clifford, Lisa Cowan-Dudley,

Brian Evans, Brian Hahne, Kenyatta Jennings, Scott Jones, Heather Magill, Cheri Neal,

Renee Norris, Shanna Reece, Sarah Roethlinger, Bernita Sims, Mark Sumerford,

John Thompson

**Also Attending:** Sherea Burnett, Wilton Donnell, Jennifer Hurdle, Sophie Probert,

Alex Smith

**I.** **Welcome and Introductions – Dr. Pamela Palmer**

The regular CoC Board meeting, held via Zoom, was called to order at 2:04pm by

Chair Palmer. She asked if there were any newcomers and there were no responses.

**II.** **Review and Approve Minutes –** May 18, 2022

Dr. Palmer asked if there were any corrections/amendments to the minutes from the

May 18 meeting sent electronically earlier. There were none raised. Ms. Reece

motioned for approval of the minutes and it was seconded by Mr. Bohaboy. There

were no questions or objections.

**A.** **2022 Meeting Dates** (via Zoom until further notice) - September 21, and November 16

**III.** **CoC Funding and Resource Development**

**A.** **HUD NOFO – GIW Release**

Ms. Neal said the GIW was submitted yesterday; awaiting NOFO. Some discussion

evolved around the supplemental NOFO.

**B.** **City Of Greensboro** –

A review of Green Light rating of organizations for ARPA funding was noted

**C.** **City of High Point**

No Report

**D.** **United Way of Greater Greensboro Housing Recovery Grant**

A final report is being compiled to be shared next month

**E.** **State Emergency Solutions Grant (ESG) - Release July 2022**

There was discussion about review and approval of policies and procedures in

relation to release of the funding and any possible subsequent delays. It was

recommended approval on policies and procedures be delayed until they can be

reviewed. They would in turn be presented at a call meeting on July 22 within

the Systems Performance and Evaluation. It was presented by the Collaborative

Applicant, and then presented by Chair Palmer. The motion was seconded by

Ms. Sims with an abstention by Scott Jones. The vote for the call meeting on

July 22 passed. The votes were, as directed, recorded in the Zoom chat.

**F.** **HUD Emergency Housing Vouchers (EHV)**

No Report

**G.** **Guilford County**

**1.UNCG CHS Eviction Mediation Program – Renee Norris**

The program is moving forward. A Landlord Engagement Specialist

Position has been created and is being hired for to mediate issues

involving landlords, Section Eight (8) housing, and affordable housing.

Expansion of clinics is being done in Greensboro as well as High Point.

**IV.** **Collaborative Applicant Update – Cheri Neal**

**A.** **Collaborative Applicant Transition**

**1. Transition Timeline**

Three (3) new staff members have been hired for the CoC in addition to

three (3) DHHS staff members who are helping in various areas with the

CoC. A media release is forthcoming.

**2. Job Duties** –

**B.** **HUD Technical Assistance**

Surveys have been sent out to the CoC membership and partners on support services.

**1. Gaps Analysis**

There is hope that the gaps analysis will be completed in the fall.

**2. CoC Board, Membership, and Collaborative Applicant Roles and**

**Responsibilities**

There was discussion on the role of Guilford County within the CoC.

**C.** **COVID-19 Homeless Response Task Force – Brian Hahne**

There was no major update.

**1. Task Force Transition**

**D.** **Stronger Together Task Force – Dr. Palmer**

A virtual meeting has been scheduled for 2pm on July 22.

**1. Task Force Transition**

**E.** **County Update – Cheri Neal**

**1. Staff Transition Update**

**V.** **HMIS Update – Brian Hahne**

**A.** **Committee Report – Vacant**

Conversation evolved around the vacancy in the chair for this position and seeing

if there is anyone willing to serve.

**B.** **MOU Review for MICAH (Michigan Coalition for the Homeless)**

Process initiated through Docusign and contracts being processed. An HMIS review

needs to be done. It was suggested to go ahead and do an HMIS review even

without a standing chair. Review of PIT and HIC data forthcoming.

**VI.** **Coordinated Entry Lead Update – Brian Hahne**

PEH is trying to fill a vacancy. Veteran case conferencing and Coordinating Entry case

conferencing meetings have taken place and are forthcoming.

**A.** **Committee Reports – Will Bohaboy**

**1. Rapid Rehousing Funding Limit Increase**

(Per Membership meeting minutes from 5/12/22 item 6A-1 limit

increased per from $10,000 to $15,000 due to housing costs

**2. System Workflow Update**

**VII.** **CoC Committee Reports**

Chair Palmer asked to move up Nominating Committee report in the interest of

time. There were no objections from anyone.

**A.** **Housing Resource Committee – Scott Jones**

Membership is held in various associations. There are some (25%) of new construction

for affordable housing. Work is being done to educate people to build. There is concern about the lack of affordable housing.

**B.** **Governance Committee – Bernita Sims (CoC member or not for**

**Committees)**

A review of the governance charter was recommended by Ms. Sims.

**C.** **Advocacy and Public Relations Committee – Gattis Long**

No Report.

**D.** **Membership Committee – Beth Waters**

No Report

**E.** **Nominating Committee – Bernita Sims – FY22-23 Board Nominations**

Ms. Sims mentioned difficulty in recruiting Vice-Chair because of funding issues

and with coming changes it will remain open. Ms. Sims nominated herself as

Chair for 2022-2023 and Beth Waters as Secretary. Mr. Hahne clarified that

existing board members retain their seats. Ms. Sims noted could be changes if

Ms. Waters remains secretary but also takes Chair of HMIS. Dr. Palmer moves

to immediate Past Chair. All executive committee members agreed to second terms.

It was asked if Ms. Roethlinger would stay on Executive Board as Past-Chair.

Chair Palmer will assume immediate Past Chair position. Mr. Jones seconded

the recommendations and there were no further discussions, objections, or questions.

The motion for the recommendation of Ms. Sims as new Chair, Ms. Waters to

remain as Secretary, and Chair Palmer as immediate Past Chair passed. The

other standing officers will continue to serve. The voting results were captured

in the Zoom chat. It was noted there was a need for a chair for SPEC.

**F.** **Strategic Planning Committee – Dr. Pamela Palmer**

No Report

**G.** **HMIS/Data Committee – Vacant**

No Report

**H.** **System Performance and Evaluation Committee – Thanena Wilson**

No Report

**I.** **Coordinated Entry – Will Bohaboy**

No Report

**J.** **Appeals Committee – as needed**

**K.** **Executive Committee – Dr. Pamela Palmer**

No Report

**L.** **Youth Committee – Sarah Roethlinger**

No Report

**VIII.** **Membership Announcements**

No announcements were made

**IX.** **Old Business/New Business**

**A.** **Code of Conduct and Conflict of Interest Disclosure Form**

Chair Palmer covered the Conflict of Interest Disclosure Form and reminded

everyone of the need to sign. Ms. Neal further clarified and let the people

know that the forms would be going out annually on July1 and needed to be

returned by July 30. Regarding the Code of Conduct form, once the

Executive Committee approved, they would need to be signed and returned by

each board member.

**X.** **Adjourn**

Chair Palmer adjourned the meeting at 3:35pm**.**

**Next CoC Board Meeting on September 21, 2022**