

Working to End Homelessness in Guilford County

GUILFORD COUNTY CONTINUUM OF CARE

**Minutes**

**Membership Meeting**

**10.13.22**

**Attendees:** Chair Bernita Sims, Mike Aiken, Liz Alverson, April Anderson, Laura

Baker, Will Bohaboy, Helen Cain, Edith Clifford, Elder Tonya Clinard,

Caitlin Costner, Lisa Cowan-Dudley, Bennita Curtain, Tiffany Dumas,

Tameria Fewell, D Fulmore, Tina Gray, Brian Hahne, Annette Harris,

Debra Harris-Richardson, Councilwoman Sharon Hightower, Albert Hodges,

Donna Hodges, Emma Holland, Becky Hunt, Ezinne Ikegwu, Kenyatta Jennings-

Richardson, Scott Jones, Michelle Kennedy, Charolette Leach, Jessica

Littleton, Jackie Lucas, Heather Magill, Brooks Ann McKinney,

Michelle McNair, Cherie Neal, Renee Norris, Dr. Pamela Palmer,

Angela Parker, Drennan Paylor, Andrew Prochet, Quiotti Ratliff,

Shanna Reece, Kecia Robinson, Sarah Roethlinger, Megan Scales, Kristina

Singleton, Kentia Smith, Hannah Sullivan, Mark Sumerford, Timisha Tate,

Beth Waters

**Staff Attending:**

Sherea Burnett, Wilton Donnell, Jennifer Hurdle, Laura Zbehlik

This was the regularly scheduled meeting for the Continuum of Care (CoC)

Membership body that occurs each month. The meeting was held virtually

through the Zoom platform.

**I. Welcome and Introduction - Chair Bernita Sims**

Chair Sims officially opened the meeting at 9:43am.

**II. Review and Approve Minutes - Chair Bernita Sims**

The minutes were acknowledged as having been sent previously electronically,

and the attendants were asked if there were any corrections or additions. It was

mentioned that there was a spelling error on the name of Bernita Curtain; it

should be ‘Bennita’. It was motioned by Sarah Roethlinger to approve the

minutes with the noted correction to be made. The motion was properly seconded and there being no objections, the motion passed.

**III. CoC Funding and Resource Development**

**A. HUD NOFO (Cheri Neal) –** The Housing and Urban Development (HUD)

Notice of Funding Opportunities (NOFOs) were submitted on September 29

and responses are being awaited upon.

**B. City of Greensboro (Liz Alverson) –** Funding results through the

Request for Proposal (RFP) process were received. Next Tuesday, voting on

additional funding is scheduled to take place. There are two new RFP

opportunities in the areas of: Safe Parking, and Pallet Shelters. The applications

go out on October 14 and the due date is October 24. Discussion arose around

issues impacting the pallet shelters program. The White Flag program is expected

to operate as planned. Regency Hotel will be the site for emergency winter

shelter, with focus on people with physical disabilities, and the senior population.

Families are not expected to be placed in the same site as individuals. Greensboro

Urban Ministry will be running the operations for families in need of winter

emergency placement.

**C. City of High Point (Michelle McNair)** – There are scheduling conflicts with

the Day Center Steering Committee and CoC Membership meetings; options

for different meeting dates/times are being explored. Site locations are being

sought as well as more feedback around the process. The Day Center is expected

to be a one-stop shop experience, but details are to be worked out. The city of

High Point opened discussion for available home American Rescue Plan Act

(ARPA) funds that revolve around: (a) Development and support for affordable

housing; (b) Tenant-based rental assistance: (c) Acquisition and development for

non-congregate shelter; and (d) Division for supportive services.

**D. State Emergency Solutions Grant (ESG – Cheri Neal)** – Submittals were

done September 30. There are no additional updates.

**E. HUD Emergency Housing Vouchers (EHV – Tameria Fewell)** – There were

40 vouchers issued. There are 16 units that have been leased; 1 has passed

inspection this week. Payment standards information may be forthcoming

from HUD next week. Updated waiting lists from Partners Ending Homelessness

(PEH) may be forthcoming. New voucher allotments could have an impact on the

amounts provided for those given previously.

**F. Guilford County**

**1. UNCG CHCS Eviction Mediation Program (Renee Norris)** – The

program has been receiving Social Services and Legal Aid help. In

addition, expansion to two (2) days in both Greensboro and High Point

courthouses are being considered.

**A. New Positions and Contract –** Michael Pearson has been

hired as the new Community Engagement Specialist. He will

be working with the Tenant Leadership Academy.

**IV. Collaborative Applicant Update Cheri Neal**

**A. HUD Technical Assistance –** Meetings have continued with the HUD

TA. Any inquiries should be made to/through info@CoC

**1. Gaps Analysis –** Work is being done with clients. Gift

certificates are being given for participation in interviews. Effort

is being made to get 20 interviews.

**B. Infectious Disease Homelessness Response Task Force –** This task

Force was renamed; it was theCovid-19 Task Force. Meetings are being

Scheduled.

**C. Other Update – Membership Information Update (Forms) –** Forms

will be sent electronically to update/synchronize CoC records. It was

emphasized that completion of the Conflict of Interest forms was

necessary for voting purposes. The document link was placed in the chat.

**V. HMIS Update Brian Hahne**

**A. Committee Report (Beth Waters) –** The Point-in-Time (PIT) count is

on the horizon. There was notice of upcoming meetings; on October 24, an

agency administration meeting will be held for each HMIS agency head. On

October 26, the first HMIS committee meeting will be held. On October

31, agency administration issues are to be addressed. Preparation for

federal reporting is underway.

**VI. Coordinated Entry Lead Update Brian Hahne**

**A. Committee Report (Will Bohaboy) –** Meetings are being held with

members to discuss issues. Calls are being tracked and monthly

reporting is forthcoming. Work is being done to get a review completed before

the Christmas holidays.Discussion ensued on the role of Coordinated Entry

and the process,

**VII. Stronger Together Task Force Dr. Pamela Palmer** Meetings related to the funding request from local officials have been

held. To date, no information has been received from the ask. There was

discussion about newspaper articles, the view of the CoC, and the work that

is being done. A meeting is being set up for October 27 from 10:30am –

1:30pm. Discussions on a shelter director’s meeting, and a Press Conference/

Media Day to share the story of the CoC took place. A desire is to have

action items for that day and in moving forward.

**VIII. CoC Committee Reports**

**A. Membership Committee (Beth Waters) –** No Report

**B.** **Nominating Committee (Chair Bernita Sims) –** No Report

**C.** **Governance Committee (Chair Bernita Sims) –** Efforts were made to

reach out and place committee members to work on the

Governance Charter. Members committed were: Albert Hodges, Dr. Pamela

Palmer, Shanna Reece, Sarah Roethlinger, and Nena Wilson. Recruitment

is taking place to obtain 2 committee members with lived experience and a

call was made in the course of the meeting for any CoC members willing to

join this committee. The group wants to meet by month-end and have a

report for the next CoC Board meeting November 16.

**D. Strategic Planning Committee (Dr. Pamela Palmer) –** No Report

**E. Advocacy and Public Relations Committee (Vacant) –** Part of

discussion from the Stronger Together Task Force

**F. System Performance and Evaluation Committee (Chair Bernita Sims) –**

Work has been done temporarily for the Notice of Funding Opportunities

(NOFO) and Emergency Solutions Grant (ESG)

**G. Appeals Committee –** As Needed

**H.** **Youth Committee (Sarah Roethlinger) –** There will be a meeting in

November to focus on the upcoming PIT count. Volunteers to join can

be a part of the Youth Committee but not necessarily a part of the CoC.

**I. Housing Resource Committee (Scott Jones) –** Construction is ongoing but

slowing down. There are 80-plus units in Greensboro but more applicants

than units. Land is available but funding is an issue. There is a concern that

tax credit dollars are slowing down. Budget finalizations are in progress for

the Human Services campus. There are 3 tiny houses on Freeman Mill Road

in Greensboro, and on Smith Street in High Point.

**J. Executive Committee (Chair Bernita Sims) -** This committee will be

overseeing the work on the Governance Committee and the Stronger

Together Task Force and looking for additional funding streams.

**IX. Membership Announcements**

Discussion took place on a code of conduct for meetings; not for the purpose

of everyone to be quiet/silent during meetings but to establish decorum in

order to get through meetings in an orderly and timely manner. It will be

considered at the next CoC Board meeting.

**X. Old Business/New Business**

**A. Conflict of Interest Disclosure Form (Cheri Neal) –** It was stated that

only organizations that have completed their Conflict of Interest form as of

November 1 will be eligible to vote going forward based upon HUD guidelines.

Also, Chair Bernita Sims stated the need to establish a Vice President-elect.

**XI. Adjourn**

A motion was made by Sarah Roethlinger to adjourn the meeting. The motion

was properly seconded. The meeting was adjourned at 11:56am.