

Working to End Homelessness in Guilford County

GUILFORD COUNTY CONTINUUM OF CARE

**Minutes**

**Continuum of Care Membership Meeting**

**November 10, 2022**

**Attendees:** Chair Bernita Sims, Liz Alverson, Laura Baker, Chip Berry, Helen

Cain, Tom Campbell, Caitlin Cosner, Lisa Cowan-Dudley, Bennita

Curtain, Tiffany Dumas, Britt Felts, Tameria Fewell, Denise Fulmore,

Brian Hahne, Annette Harris, Deb Harris-Richardson, Kelly Hedgecock,

Albert Hodges, Andrea Hodges, Donna Hodges, Emma Holland,

Megan Hoyt, Becky Hunt, Ezinne Ikegwu, Kenyatta Jennings-Richardson,

Charolette Leach, Heather Magill, Michelle McNair, Brooks Ann

McKinney, Erendira Mendez, Chewan Moore, Renee Norris,

Holly Oner, Dr. Pamela Palmer, Angela Parker, Drennan Paylor,

QuaShawn Pernell, Sophie Probert, Andrew Prochet, Quiotti Ratliff,

Shanna Reece, Kecia Robinson, Sarah Roethlinger, Kristina

Singleton, Alex Smith, Ciara Smith, Kentia Smith, Hannah Sullivan,

Mark Sumerford, John Thompson, Leroy Wilson, Clarette

Witherspoon

**Staff in Attendance:** Sherea Burnett, Wilton Donnell, Jennifer Hurdle, Laura Zbehlik

This was the regularly scheduled monthly meeting of the Guilford

County Continuum of Care (CoC). The meeting was held virtually

via the Zoom platform.

**I. Welcome and Introduction – Chair Bernita Sims**

Chair Bernita Sims officially opened the meeting at 9:31am. A welcome

was extended and guests were recognized: Andrea Hodges (Bringing Out

the Best UNC-G); Holly Oner (Legal Aid – NC); and QuaShawn Pernell

(Oak Street Health)

**II. Review and Approve Minutes**

The minutes from the October 13, 2022 CoC Membership meeting were

acknowledged as having been sent electronically. Sarah Roethlinger made

a motion to accept the minutes as submitted. The motion was properly

seconded and the motion passed without question or contest.

**III. CoC Funding and Resource Development**

**A. HUD NOFO – Chair Bernita Sims**

From a submitted report by Cheri Neal, there was no further update. The

Notice of Funding Opportunities (NOFO) had been submitted September

29 successfully. There had been no feedback as of this point.

**B. City of Greensboro - Liz Alverson**

The Regency Inn will be the site for Winter Weather Emergency housing.

The deadline for referrals is November 11, 2022 by 5pm. The target

audience is comprised of seniors and those with disabilities. Applicants

should expect to receive a response within one to one-and-a-half (1-1 ½)

weeks. Pallet Shelter referrals information should be forthcoming.

City-funded partner reporting changes from quarterly to monthly. Goal

sessions were no longer required. Any inquiries on city contracts should

be brought to Liz Alverson. The Interactive Resource Center (IRC),

spoken on by Kristina Singleton, is providing support for emergency

winter housing through the White Flag program. Referral form

questions were put in the chat.

**C. City of High Point – Michelle McNair**

There was no update on the Day Center search/process but the city is

Undergoing work with area shelters for winter emergency housing and the

kick-off date is December 11, 2022.

**D. State Emergency Solutions Grant (ESG)**

Chair Bernita Sims read a report by Cheri Neal indicating that the ESG

had been submitted. Funded agencies should have received feedback, and

if there are any questions, please direct them to the CoC.

**E. HUD Emergency Housing Vouchers (EHV) – Tameria Fewell**

There were twenty six (26) applications, and seventeen (17) move-ins.

Five (5) new packets were provided for units. Meetings were being

planned within the agency to reissue unreleased vouchers from 2021. Per

HUD September 2021, there was a one hundred twenty (120)-day period

For use but impact from the pandemic and a shortage caused some

adjustments. There was some discussion on the referral process involved.

**F. Guilford County**

**1. UNCG CHCS Eviction Mediation Program – Renee Norris**

Over the past year there were interactions with over 980 clients,

of whom 75% were female. Other numbers highlighted included:

78% black; 37% disabled. Through the ongoing clinics, over 47

Clients received help. Holly Oner spoke on the support that Legal

Aid has provided. Their support began last October through the

Tenant Education Advisory M (TEAM) initiative. There were

discussions on looking for more opportunities for partnerships to

provide more holistic help. The clinics have expanded from

operating only on Tuesdays in Greensboro to Tuesdays and

Wednesdays in Greensboro as well as Mondays and Thursdays

in High Point. The clinics are taking walk-ins and expect to be

providing support for the next five (5) years. There was a

discussion on working on collecting data for program evaluation.

A request was made to partner with an agency(ies) in High Point.

**IV. Collaborative Applicant**

**A. HUD Technical Assistance**

**1. Gaps Analysis**

Chair Bernita Sims read a report from Cheri Neal. The

client interviews were underway and gift certificates were

being provided. The business link is still open.

**B. Infectious Disease Homelessness Response Task Force**

Chair Bernita Sims read the report from Cheri Neal and

a virtual meeting has been scheduled for November 15 from

11am to 12pm.

**C. Other Update**

Chair Bernita Sims reiterated the need to complete all necessary

forms. The agency monitoring process is being prepared with

further communication coming in January. The monitoring

process has been sent to the Systems Performance and Evaluation

Committee (SPEC) for review. Then it will go before the CoC

Board and then to Membership.

**V. HMIS Update**

Brian Hahne spoke in place of Beth Waters. The HMIS team will be convening

on November 30 and reviewing HMIS documentation. The hope is that in early December the process will begin and review information will be provided by the January Board meeting. A recommendation for new members for the HMIS

Committee was presented before the assembly for vote. They are: Edith

Clifford (Room at the Inn); Annette Harris (Greensboro Housing Authority);

Kelly Hedgecock (Partners Ending Homelessness); Dewan Moore (Womens

Resource Center); and Dora Speight (The Servant Center). A motion was made

by Albert Hodges to approve the recommendation of these candidates for

membership on the HMIS Committee; it was properly seconded and the votes

made in the chat. The motion passed without objection and the candidates

approved to serve on the HMIS Committee.

**VI. Coordinated Entry Lead Update**

Chair Bernita Sims spoke on behalf of Will Bohaboy for Coordinated Entry.

There is a meeting scheduled for November 15 and there may be information

from that meeting to present before the board which would then go before

membership. Discussion arose on protocol and issues concerning Coordinated

Entry,

**VII. Stronger Together Task Force – Dr. Pamela Palmer**

Dr. Palmer spoke primarily to four points:

An emphasis on the task force to ensure strengthening the CoC and its efforts.

The development of the Guilford County Homelessness Task Force; Dr. Palmer

and Chair Sims attended the meeting held on October 25. The primary focus of

that meeting were the organization structure; the way it would function; what

elements of the public and non-public would be involved; and an inquiry to

identify a provider to facilitate the process. An RFP had been generated and is

on the county website and the CoC is to be a very important part of the process.

A meeting of that body is to be held November 10 at 4pm.

A meeting was held with area shelter staff and executive directors and was very

well attended and beneficial. There were heartfelt discussions about challenges

and resources and a subsequent meeting is being scheduled as a follow-up.

A press conference is being planned and worked on.

**VIII. CoC Committee Reports**

**A. Membership Committee –** **Beth Waters** (No Report)

**B. Nominating Committee – Chair Bernita Sims** (No Report)

**C. Governance Committee – Chair Bernita Sims**

Communication will be going out to those selected to serve to

address the charter

**D. Strategic Planning Committee – Dr. Pamela Palmer** (No Report)

**E. Advocacy and Public Relations – Vacant**

Addressed through the Press Release in item VII

**F. Systems Performance and Evaluation – Chair Bernita Sims**

Work is beginning on the agency monitoring tool

**G. Appeals Committee – As Needed**

**H. Youth Committee – Sarah Roethlinger**

Notice that the Point-in-Time (PIT) Count process and planning is

underway. A meeting is scheduled for November 21 at 2pm. A

request was made for any donations and/or volunteers.

**I. Housing Resource Committee – Scott Jones** (No Report)

**J. Executive Committee – Chair Bernita Sims** (No Report)

**IX. Membership Announcements**

None provided

**X. Old Business/New Business**

It was brought up that there are several vacant positions. There is a need for

a chair-elect; if no one volunteers an appointment may be made. The

collaborative applicant was asked to send out communication as to what the

position encompasses. There was also stated that there is a need for a chair

for the Membership Committee as Beth Waters, the incumbent Chair, is

now the lead for the HMIS team. She also serves in the role, as

Membership chair, as Secretary for the CoC. A look may be taken at the role

of Secretary and Membership Chair.

In addition, discussion arose on the status of a code of conduct, which is to go

before the Board.

**XI. Adjourn**

Chair Bernita Sims officially adjourned the meeting at 10:58am.