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**Guilford County Continuum of Care Membership Meeting**

**Minutes**

**04.13.23**

**Attending:** Chair Bernita Sims, Commissioner Skip Alston, Liz Alverson,

Brad Bowers, Caitlin Bowers, Helen Cain, Corinth Camp, Tom Campbell,

Edith Clifford, Lisa Cowan-Dudley, Bennita Curtain, Cassie Dean, Tiffany

Dumas, Tina Gray, Annette Harris, Debra Harris-Richardson, Shadonna

Headen, Kelly Hedgecock, Teresa Hinkle, Alexis Hobson, Donna Hodges,

Becky Hunt, Kenyatta Jennings-Richardson, Robbielene Lawhorn,

Charolette Leach, Stefanie Ledwell, A Macer, Brooks Ann McKinney,

Traci McLemore, Chewan Moore, Cherie Neal, Dr. Pamela Palmer,

Angela Parker, Ann Pinto, Sophie Probert, Andrew Prochet, Shanna

Reece, Kecia Robinson, Sheletha Ross, Ciara Smith, Kentia Smith,

Destiney Springs-Walker, Erin Stratford-Owens, Mark Sumerford

Also Attending:

Sherea Burnett, Jessica Camire, Wilton Donnell, Hannah Ginn, Jennifer

Hurdle, Laura Zbehlik

This was the regular scheduled monthly meeting of the Continuum of Care

(CoC) membership. The meeting was held virtually via Zoom.

**I.** **Welcome and Introduction – Dr. Pamela Palmer**

The meeting was called to order at 9:34am by Immediate Past Chair

Dr. Pamela Palmer. Dr. Palmer opened the meeting with a welcome to all

participants. It was asked if there were any 1st time guests, and Jessica Camire,

the newly hired CoC Specialist, was provided an opportunity to introduce

herself.

**II.** **Review and Approve Minutes – Dr. Pamela Palmer**

**A. Review Minutes of Meeting of 03.09.23**

The minutes from the March 9 meeting were acknowledged as having been

sent. Tom Campbell motioned for approval of the minutes and it was properly

moved and seconded that the minutes be approved as submitted without any

objection.

**B**. **2023 Meeting Dates (via Zoom until further notice)**

**May 11; Jun 8; Jul 13; Aug** **10; Sep 14; Oct 12; Nov 9; Dec 14**

Notice was made to be aware of coming meeting dates.

**III.** **CoC Funding and Resource Development – Cheri Neal**

**A**. **HUD NOFO**

Debriefing has just taken place. Reviews are being conducted and will be

provided regarding applications and scoring. HUD funding allocations for

agencies and subsequent tracking of spending will be done. A release of the

Request for Proposal (RFP) for the upcoming Emergency Solutions Grant (ESG)

and the Notice of Funding Opportunity (NOFO) is scheduled for June 1.

**B. State Emergency Solutions Grant**

Communications are being received regarding next steps. Everyone was

directed to go to the website and register.

**IV.** **Municipal Partners and Housing Authorities**

**A. City of Greensboro (Liz Alverson)**

A slide deck presentation was provided. Regarding the current FY23-24 ESG RFP

reminders had been sent regarding mandatory workshops for those receiving

funding. April 12 was the last day for questions; all applications are due April 14

through Neighborly software only. Forward movement is taking place on

a Homelessness RFP that has an updated timeline. A virtual Homelessness RFP

workshop is scheduled for April 20 at 1pm. ESG RFP application launch is set

for April 24 with deadline of May 19 at 5pm. In June, contract start-up meetings

regarding budgets will take place. ESG RFP meetings will be held and are

mandatory for agency training. There is no longer consideration for transitional

housing funding from the city. All information should be on the website.

**1. Home ARP Funding/Other Funding**

The Home ARP was submitted to HUD. Initial feedback was good with a wait on

funding feedback underway.

**B. Greensboro Housing Authority**

**C. City of High Point**

A housing summit is scheduled for April 14 from 10am-12pm.

**1. Home ARP/Other Funding**

**D. High Point Housing Authority**

No report

**E. Guilford County**

**1. UNCG CHCS Eviction Mediation Program (Data) – Stefanie Ledwell**

See attached for numbers

[Eviction Mediation Clinic NumbersMar2023.pdf](https://myguilford-my.sharepoint.com/:b:/g/personal/wdonnell_guilfordcountync_gov/Ee6FTOACw9VMp5Ig2pKJVgcB-yQPYOQTFMhPvqCp_qGEww?e=fnZ8dP)

No Report

**3. Tenant Leadership Academy – Michael Pearson**

No Report

**4. CBO Funding is now available**

https://www.guilfordcountync.gov/our-county/budget-management-services/community-based-organizations-cbos

This program has closed; all agencies should be aware. The county is conducting

Reviews.

**V.** **Collaborative Applicant – Cheri Neal**

**A. Guilford County**

**1. Monitoring Process**

Monitoring has been completed. The debriefs are being worked through and

discussions with the CoC Executive Committee are to come.

**2. PIT Count and Youth PIT Count**

Partners Ending Homelessness (PEH) needs to submit information on the Point-

in-Time (PIT) count. The information would go before the CoC Executive

Committee, to HUD, and then to membership.

**B. HUD Technical Assistance**

**1. Gaps Analysis**

The gaps analysis has been released to the CoC; it went before the CoC

Executive Committee, the CoC Board, and then was presented before the

Homelessness Task Force. Efforts are underway with the Coordinated

Entry (C/E) TA to gain approval for extra hours for collaborative work.

**C. Infectious Disease Homeless Response Taskforce**

Approval was granted to change meeting frequency from a once/month basis

to a bi-monthly basis. Monthly reports are expected to be provided by the area

shelters regardless of a scheduled meeting.

**VI.** **HMIS Lead– PEH**

**A. Committee Report – PEH - Erin Stratford-Owens**

Focus is on providing reporting that highlights trends. An answer was

forthcoming on “child only” household designation. Looking at candidates and

interviewing to replace Dorothy Kennedy. Jackie Hundt is helping with

reporting with the departure of Dorothy Kennedy. Help is being

asked for with reporting clarifications/questions that include Thurston with

MICA

**1. HMIS Annual Evaluation**

**B. Monthly HMIS Data Report**

See attached

[March 2023 Monthly Data FINAL UPDATED 4.12.23PDF.pdf](https://myguilford-my.sharepoint.com/:b:/g/personal/wdonnell_guilfordcountync_gov/EZxJKyLDrWVCpkRTJZL65soBh6zLd73c_iWJz4UpFBpEmg?e=3fifWX)

Chair Sims was allowed to speak up at this moment. She thanked all for

Their work and stated that an ask was made by herself and Dr. Palmer

on behalf of the CoC for funding before the Board of Commissioners. That

funding was delayed per the gaps analysis. With receipt of the gaps analysis,

CoC agencies were funded approximately $1.1MM. She then introduced

County Commissioner Melvin “Skip” Alston, who thanked the CoC for work

being done. He spoke to the Homelessness Task Force having been created to

strengthen the CoC and not disband the group. He spoke to the efforts of the

group was to address homelessness from a holistic standpoint. The Guilford

County goal was to have 250 beds available by the end of October 2023. The

County is working with the Cities of Greensboro and High Point. Looks are

being taken at a 70-bed facility. Consideration is being made to purchase

Irwin School in a partnership with Malachi House for training and support

services. A Day Center is being developed in High Point with some funding

coming from Greensboro (it is to be Guilford County facility) and some

from the federal level. Efforts are being made to get more beds online, and

efforts are to be made from public/private partnerships.

Chair Sims came back and announced the funding to the agencies:

Partners Ending Homelessness

YWCA of Greensboro

Salvation Army of Greensboro

Room At the Inn

Servant Center

Tiny House Community

Family Service of the Piedmont

West End Ministries

There was an acknowledgement of gaps in HMIS data capture and some

Issues with Coordinated Entry (C/E) in that people are not aware of the

operations’ existence/function. There was also an announcement that

Welfare Reform Liaison Project (WRLP) is sponsoring an event that is

opening up for attendance by CoC members. Details on the event,

Therapeutic Care for Worklife Readiness, set to be held in June or July,

were forthcoming.

**VII.** **Coordinated Entry Lead – PEH – Erin Stratford-Owens**

**A. Committee Report -Will Bohaboy**

**1. CE Annual Evaluation (Shanna Reece)**

The evaluation is 90% complete and awaiting data. The committee met and

made short-term and long-term recommendations through the document to

improve the system. There will be more information at the next meeting.

**B. Monthly CE Data Report**

**VIII.** **Stronger Together Task Force – Dr. Pamela Palmer**

**A. Homeless Shelters Meeting**

**B. CoC Press Conference**

**C. Inter-Local Committee**

**D. Guilford County Homelessness Task Force**

A press conference is still pending.

**IX.** **CoC Committee Reports**

**A. Membership Committee – Dr. Pamela Palmer**

Voting under the new membership guidelines took place. Each of the

applicants on p. were under vote for CoC membership. Shanna Reece

motioned for approval for CoC membership of all applicants and the

motion was properly seconded. All were approved per vote with a request

for more information on Continuum of Care Services. It was requested

that a one-sentence statement be provided to identify the agency

purpose/mission. It was later clarified that because Ricky’s Hope, Inc. was

not vetted, they should not be included at this time for membership.

**B. Nominating Committee –**

No Report

**C. Governance Committee –**

No Report

**D. Strategic Planning Committee – Dr. Pamela Palmer**

Help is being sought through a HUD TA

**E. Advocacy and Public Relations Committee – Vacant**

No Report

**F. Systems Performance and Evaluation Committee – Vacant**

No Report

**G. Appeals Committee – As Needed**

**H. Youth Committee – Sarah Roethlinger**

No Report

**I. Housing Resource Committee – Scott Jones**

No Report

**J. Executive Committee – Dr. Pamela Palmer**

No Report

*Veterans Affairs Homelessness*

Kecia Robinson spoke to veterans homelessness. She shared a presentation

through a slide deck. She also reported that there is a Veterans’ Affairs

Homelessness case conference meeting held weekly on Thursday afternoons.

[VA 2023 Homelessness GoalsPDF.pptx](https://myguilford-my.sharepoint.com/:p:/g/personal/wdonnell_guilfordcountync_gov/EUDKvRnDDa5HlTgideDUB-sBjEZ4Xuym7TpwpQ5wLSwz4Q?e=fp7K8N)

Mention was made by Liz Alverson of agencies, Central Carolina Health

Network (CCHN) and Triad Health Project, whom work with people

Dealing with Aids and HIV. It was requested that referrals be made through

Coordinated Entry; the information would also be included in the Newsletter.

**X.** **Membership Announcements (please see calendar on CoC website)**

**A. Renewal Applications/Forms Process(es)- May 1**

This process will begin soon. It is to ensure that, relative to HUD guidelines,

all information is current and accurate. This also helps address questions

from internal and external customers.

**B. Housing Summit – H-P Housing Coalition (Apr 14; 10a-12p)**

**XI.** **Old Business/New Business**

**A. Membership Process – update organization profiles**

<https://www.guilfordcountync.gov/our-county/human-services/continuum-of-care/membership>

**XI.** **Adjourn**

Brad Bowers motioned for meeting adjournment and the motion was

properly seconded. The meeting was officially adjourned by Acting Chair

Dr. Palmer at 11:00am.

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| Continuum of Care Membership Submissions |
| 1. Guilford Green Foundation & LGBTQ Center 2. Community Provider Coalition 3. Continuum of Care Services 4. Ricky’s Hope, Incorporated 5. Trinity AME Zion Church |
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