



2023 – 2024 ESG RFA

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2023 - 2024 ESG RFA Documents

**RFA Application Documents are found on the
NC DHHS, Aging and Adult Services Grant
Opportunity Website located at:**

[https://www.ncdhhs.gov/about/grant-
opportunities/aging-and-adult-services-grant-
opportunities](https://www.ncdhhs.gov/about/grant-opportunities/aging-and-adult-services-grant-opportunities)

Overview

- **The application documents have been revised**
- **RFA Timeline**
- **Submission to Smartsheet for Regional and Project Applications**
- **Fair Share**
- **Review of Project Applications**
- **ESG Office Scoring**

2023 – 2024 RFA Estimated Timeline

June 6, 2023	Public Notice Release
June 13, 15, and 20, 2023	RFA Instructional Trainings
August 21, 2023	All Applications Due (this date will not change)
August 22 – September 30, 2023	NC ESG Application Review
October 2, 2023	Funding Decisions Announced
October 16, 2023	Agency's intent to appeal Due
October 23, 2023	Appeals & Special Consideration Materials Due
November 20, 2023	Appeal Responses
December 15, 2023	Contracts Sent Out

North Carolina ESG Overview

- 2023 ESG Funding: \$5,327,441
- State Admin: \$399,558 (7.5%)
- Available to allocate: \$4,927,883

Continuum of Care		NC ESG Fair Share	Emergency Services (60% maximum)	Housing Stability (40% minimum)
NC-500	Forsyth	\$211,889	\$127,133	\$84,756
NC-501	Buncombe	\$127,904	\$76,742	\$51,162
NC-502	Durham	\$171,875	\$103,125	\$68,750
NC-503-R1	BoS Region 1	\$126,766	\$76,059	\$50,707
NC-503-R2	Bos Region 2	\$118,532	\$71,119	\$47,413
NC-503-R3	BoS Region 3	\$192,152	\$115,291	\$76,861
NC-503-R4	BoS Region 4	\$169,683	\$101,810	\$67,873
NC-503-R5	BoS Region 5	\$304,427	\$182,656	\$121,771
NC-503-R6	BoS Region 6	\$199,659	\$119,795	\$79,864
NC-503-R7	BoS Region 7	\$366,671	\$220,002	\$146,669
NC-503-R8	BoS Region 8	\$169,481	\$101,689	\$67,792
NC-503-R9	BoS Region 9	\$231,348	\$138,809	\$92,539
NC-503-R10	BoS Region 10	\$236,136	\$141,682	\$94,454
NC-503-R11	BoS Region 11	\$109,380	\$65,628	\$43,752
NC-503-R12	BoS Region 12	\$152,211	\$91,327	\$60,884
NC-503-R13	BoS Region 13	\$149,288	\$89,573	\$59,715
NC-504	Guilford	\$276,106	\$165,664	\$110,442
NC-505	Mecklenburg	\$505,030	\$303,018	\$202,012
NC-506	Tri-Hic	\$163,749	\$98,250	\$65,499
NC-507	Wake	\$400,038	\$240,023	\$160,015
NC-509	Gaston-Lincoln-Cleveland	\$189,117	\$113,470	\$75,647
NC-511	Cumberland	\$131,014	\$78,608	\$52,406
NC-513	Orange	\$101,534	\$60,920	\$40,614
NC-516	Northwest	\$123,893	\$74,336	\$49,557

Eligible Program Components

Agencies participating in the ESG program and/or receiving ESG funds, are eligible to perform activities under the components outlined below:

- **Street Outreach:** Meet the immediate needs of unsheltered homeless people by connecting them with emergency shelter, housing, and/or critical health services.
- **Emergency Shelter:** Intended to increase the quantity and quality of temporary emergency shelters provided to homeless people by supporting the shelters operating expenses and essential services.
- **Rapid Re-housing:** Move homeless people individuals and families quickly into permanent housing through rental assistance and housing relocation and stabilization services.
- **Homelessness Prevention:** Prevent households from becoming homeless through rental assistance, and housing relocation and stabilization services.
- **HMIS / Domestic Violence / Victim Service Provider Comparable Database :** Support ESG Subrecipients participation in the NC HMIS / or DV comparable database collection system. Federal law requires that Domestic Violence / Victim Service Provider agencies use Systems Comparable to HMIS rather than the HMIS used by other homeless agencies

CoC Review of Project Applications

- The CoC must create and implement a fair local decision-making process for the distribution of funds that minimizes conflict of interest.
- The CoC is responsible for the Regional Application, including coordination and vetting of all project applicants.
- For project application submission to the CoC, you can use the Smartsheet link from the ESG Office or have your own submission method

CoC Review of Project Applications

The CoC should review each project application in its entirety for errors and pay close attention to the following:

- Responses to narrative questions
- Budget requests (60%/40% split)
- Required Attachments
- Operations Guidelines for **each ESG activity**
 - Policy Ex. – Program Rules, Intake, Fair Housing, non-discrimination of clients etc.
 - Procedure Ex. – Termination of Assistance, Grievance Process, Appeal process etc.
- Up-to-date documents and required signatures

CoC Review of Project Applications

During the project application review the, CoCs should also consider:

- **Capacity:** Does the agency have paid staff members with the capacity to administer an ESG activity? i.e. Executive Director, Case Manager, etc.
- **Financial Stability:** Does the agency have operating funds to pay eligible expenses and request reimbursement from the NC ESG Program 45 days after the last day of the billing month?
- **Expenditure History:** Does the agency have a history of timely, accurate, and appropriate spend down rates?
- **Data Collection:** Does the proposed agency utilize HMIS or a comparable database (for DV organizations)?

CoC Review of Project Applications

Key ESG requirements and elements the CoC must review during the vetting process include the following:

- **Coordinated Entry:** Does the agency actively participate in the coordinated entry process providing access to all demographic groups? If not, are there allowable exceptions?
- **Written Standards:** Does the agency follow the written standards established by the CoC and promote the CoC priorities and goals?
- **Planning/Coordination** - Has the agency participated in at least 75 percent of the community meetings contributing to the homeless discussion?
- **Housing First:** Is the agency committed to operating under a housing first model?
- **Low Barrier:** Is the agency committed to operating under a low barrier model?
- **VAWA:** Is the agency an active participant in the CoC established VAWA process?

Regional Applications

The NC ESG Office will accept one regional application per CoC. Project applications that are not recommended for funding in the regional application will not be reviewed. CoCs will recommend nonprofit and/or local government organizations to be subrecipients of ESG funds.

- Once approved, these recommended organizations will contract directly with the State or subcontract with the region's Fiscal Sponsor.

The following are eligible sub-recipients for ESG funding:

- Units of general local government, including metropolitan entitlement communities that receive direct ESG allocations from HUD
- Private 501 (c) 3 designated nonprofit organizations.

Note: Public Housing Authorities (PHAs) or non-profits established by PHAs are not eligible sub-recipients of NC ESG funds.

ESG Application Submission

Each CoC should submit the following via Smartsheet:

- One Regional Application
- One Regional Budget

After receiving CoC approval, each Project Applicant will upload their own application, budget, and supporting documentation to Smartsheet

ESG Office will send you two Smartsheet links

- One link for Regional Application Submission
- One link for Project Application Submission – you should only provide this link to approved project applicants

In order to bypass the 10 document limit that Smartsheet imposes, please put all documents in a zip folder, and then upload the zip folder. Smartsheet reads that as one document no matter how many documents are in it.

Regional Application

Due by 5:00pm on August 21, 2023
must be received/time stamped via Smartsheet

Application Documents

To Do

- **Send us your name and email address if you want/need to be on our distribution list**
- **Send us your submission process/timeline information**
- **Request data on your current subrecipients to aid in your application review**

Contact Information

NC ESG Community Email
NCESG@DHHS.NC.GOV

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