



**Major Work Items**  
**(Reviewed by HPC)**

- New Construction
- Addition to structures
- Addition or removal of any architectural features (e.g. porches, balconies)
- Demolition of contributing structures
- Relocation of contributing structures
- Alterations to building elevations
- Installation of decks, patios, and pools, visible from the public right-of-way
- Replacement of windows, doors, or other architectural elements
- Alterations to historic roof materials and features (e.g. built-in gutters, chimneys, dormers)
- Alterations to stone walls and other historic landscaping and site features
- Installation of major landscaping (e.g. fences, trellises, arbors, walls) visible from the public right-of-way
- Construction or expansion of parking areas visible from the public right-of-way
- Construction of driveways/walkways
- Installation of signage over 5 feet tall (excludes temporary banners or gov't.- installed traffic signs)
- Construction of new streets/sidewalks
- Removal of historic granite curbs and brick gutters
- Installation of HVAC and other mechanical equipment visible from the public right-of-way
- Installation of landscape lighting or building lighting visible from the public right-of-way
- Installation of Duke Energy security light
- Installation of public street lights, utility poles, wires, traffic signals, control boxes

- Installation of dumpsters/pads visible from the public right-of-way
- Installation of satellite dishes and telecommunications equipment visible from the public right-of-way
- Removal of healthy trees, 4 inches and over in diameter at 4 feet above ground

**Minor Work Items**  
**(Approved by Staff if appropriate)**

- Application of new paint color scheme or new finish
- Installation of roof shingles that match original or existing type
- Repair of deteriorated features, elements or material to match existing or original
- Construction of wood, composite wood, or masonry accessory buildings not highly visible from the public-right-of way
- Installation of decks, patios, and pools, not highly visible from the public right-of-way
- Installation of identification signs no higher than 5 feet
- Installation of HVAC and other mechanical equipment not highly visible from the public right-of-way
- Minor alterations to elevations not highly visible from the public right-of-way
- Removal of aluminum, vinyl, asbestos, or asphalt siding
- Installation of storm windows and doors
- Installation or replacement of non-historic gutters
- Demolition of non-contributing deteriorated accessory structures
- Installation of fences, trellises, arbors, and walls not highly visible from the public right-of-way

- Installation of skylights and solar panels not highly visible from the public right-of-way
- Construction of parking areas not highly visible from the public right-of-way
- Installation of trees or large shrubs that do not constitute screening
- Installation of operable shades, awnings, and other attached porch accessories visible from the public right-of-way
- Installation of landscape lighting or building lighting not highly visible from the public right-of-way
- Installation of exterior light fixtures
- Removal of trees that are dead, diseased, unsafe, or causing structural problems

**A Certificate of Appropriateness (COA) is documentation of approved alterations to Landmark properties. An application for a COA must be submitted for Minor as well as Major work items.**

**This work list also applies to Landmark Properties located within the Oak Ridge Historic District.**

**This document only summarizes and may omit some provisions.**

**Please contact staff at 336.641.3791 to confirm if your project requires a COA.**