



GUILFORD COUNTY CONTINUUM OF CARE

Working to End Homelessness in Guilford County

FY 2023-2024 HUD NOFO APPLICATION PROJECT REVIEW TOOL OVERVIEW AND INSTRUCTIONS

I. PURPOSE: This HUD NOFO Evaluation Tool will be used by the NC-504 Guilford County Continuum of Care (CoC) System Performance and Evaluation Committee (SPEC) to score eligible applications for HUD NOFO project funding. The NC-504 CoC prioritizes projects that serve households with severe needs and vulnerabilities, including those experiencing chronic homelessness.

This evaluation tool has four objectives:

1. Fund organizations that have the capacity to run effective programs (can manage and administer the program, can operate on reimbursement basis, have experience serving this population or a similar one).
2. Fund projects that reflect the NC-504 CoC's and HUD's priorities and strategic goals, which include supporting underserved communities, ensuring access to and increase in the production of affordable housing, promoting homeownership, and advancing sustainable communities.
3. Incentivize agencies to be good partners (participating in community efforts to end homelessness, on HMIS, helping create infrastructure for their community's homeless service system to operate effectively throughout the year).
4. Ensure that funded projects are being good stewards of HUD funding and are performing to CoC standards per HUD regulations, including all NC-504 Written Standards.

II. EVALUATION REQUIREMENTS: The evaluation tool takes into consideration the requirements detailed in [24 CFR 578.5](#), as well as each agency's performance, utilization of the Homeless Management Information System, and initiatives taken with regards to diversity, equity, and inclusion.

III. ELIGIBLE ACTIVITIES: Only activities eligible and homeless populations defined in the HUD NOFO may be funded by the NOFO dollars. The NC-504 SPEC may ask applicant agencies to provide additional information to determine agency capacity to comply with all relevant federal, state, or local laws, regulations, and/or policies.

IV. SCORING

In this year's application, HUD will be evaluating all projects for eligibility and based on the project quality threshold. The project quality threshold varies by project type. The requirements for scoring are indicated throughout the evaluation tool.

For narrative responses (such as the project description), the applicant's response should be clear, concise, and address all aspects of the question asked. The reviewer's score on questions requiring narrative response should be based on these criteria, from highest to lowest point values:

10 = Exceeds Expectations/Requirements - Complete, insightful, and value-added response: The agency provided a complete response, including mastery of the topic, answered all component questions, and demonstrates innovative application of evidence-based practices and/or cutting-edge approaches that may set a standard for accepted best practices.

5 = Adequately Addresses Expectations/Requirements - The agency provided a thorough response and answered all component questions. The response reflects a robust understanding of salient topics and extensive application of accepted evidence-based best practices.

2.5 = Minimally Addresses Expectations/Requirements - The agency answered the question with adequate detail to compare the answer to other responses. The response answers some, but not all, of the component questions.

0 = Does Not Address Expectations/Requirements - The agency failed to answer the basic component of question, the answer was confusing or misleading, or the information does not allow for a comparison to other responses.

For questions not requiring a narrative response, the reviewer should score as to indicate that the required information is either present or not. Reviewer's score for each item should be entered where indicated in the empty column in the column(s) adjacent to each question or set of questions.

Once the reviewer has completed the Organizational Review (pages 2-4), they should proceed to the specific project type(s) for which the applicant agency is requesting funding, and complete *only* the Project Activity/Program Evaluation Section for the specific Project Type for which the agency has applied. The reviewer should also complete the sections pertaining to HMIS and Inclusion Initiatives for all projects (pages 12-13).

- **Renewal** Projects: Performance and Operation, Cost Efficiency and Utilization: Pages 5-8
- **New** Projects (Proposal Evaluation): Pages 9-11
 - Joint TH/PH-Rapid Rehousing: Page 9
 - Permanent Housing (PSH or RRH): Page 10
 - SSO – Coordinated Entry: Page 11
 - HMIS: Page 11
- HMIS Utilization, Timeliness, & Data Quality: Page 12
- Inclusion Initiatives: Page 13

- Racial Equity & Inclusion: Page 13
- Improving Assistance to LGBTQ+: Page 13
- Inclusion of Persons with Live Experience: Page 13
- Violence against Women Act (VAWA): Page 13

IV. HUD'S POLICY PRIORITIES: HUD has provided the following policy priorities to help communities better understand how the selection criteria support the goal of ending homelessness (NOFO for FY2023 Continuum of Care Competition, Part I, Section A):

- Ending homelessness for all persons
- Using a Housing First approach
- Reducing unsheltered homelessness
- Improving system performance
- Partnering with housing, health, and service agencies
- Racial equity
- Improving assistance to LGBTQ+ individuals
- Inclusion of People with Lived Experience of Homelessness in planning and decision-making
- Increasing affordable housing supply

V. REFERENCES AND RESOURCES

- FY 2023 - 2024 HUD Notice of Funding Opportunity Document: https://www.hud.gov/sites/dfiles/SPM/documents/FR-6700-N-25_NOFO.pdf
- FY 2023 CoC Program Competition: Funding Opportunity Website: [FY 2023 CoC Program Competition: Funding Opportunity - HUD Exchange](#)
- FY 2023 HUD Continuum of Care Competition Website: [CoC Program Competition | HUD.gov / U.S. Department of Housing and Urban Development \(HUD\)](#)
- HUD CoC and ESG Virtual Binders: [CoC and ESG Virtual Binders - HUD Exchange](#)
- Grants.gov FY 2023 HUD Continuum of Care NOFO Competition Full Announcement: <https://www.grants.gov/web/grants/view-opportunity.html?oppld=349091>
- 24 CFR 578 – Continuum of Care Regulations Website: [eCFR :: 24 CFR Part 578 -- Continuum of Care Program](#)