

WIC Checklist for Remote Appointments

For phone appointments

Look for a text or a call one week before your remote appointment with the information you will
need and the instructions for sending it to us.
Upload the required information using the secure online portal at least 24 hours before your
appointment.
 Identity documents for all individuals applying for WIC: such as valid driver's license,
social security card, current work/school ID, or birth certificate. For infants: hospital crib
card, ID bracelet, or mother's verification of facts.
 Weight and length/height from a recent (up to 60 days) visit with a healthcare
provider. This data must be in writing from the provider, accessed in a patient portal
like MyChart, or shared directly from your health record.
 For women and children nine months and older, hemoglobin/hematocrit from a
recent (up to 90 days) visit with a healthcare provider. This data must be in writing
from the provider, accessed in a patient portal like MyChart, or shared directly from
your health record.
If you have a morning appointment, we will call you between 8:00 a.m. and 12:00 p.m. on your
appointment day. If you have an afternoon appointment, we will call you between 1:00 p.m. and
5:00 p.m. on your appointment day.
Find a quiet space where you will not be interrupted.
Be prepared to answer questions about your health, and your baby or your child's health and
eating habits.
Write down any questions you may have for your care team (eligibility caseworker, nutritionist,
or breastfeeding peer counselor).

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