

**GUILFORD COUNTY
PLANNING AND DEVELOPMENT**

BOARD OF ADJUSTMENT MEETING MINUTES (REVISED)

**Old Guilford County Courthouse
Carolyn Q. Coleman Conference Room
301 W. Market Street, First Floor
Greensboro, NC 27401**

January 2, 2024

Regular Meeting

6:00PM

The Guilford County Board of Adjustment met in regular session on January 02, 2024, in the Old Guilford County Courthouse Carolyn Q. Coleman Conference Room, 301 W. Market Street, First Floor, Greensboro, NC 27401, commencing at 6:00 p.m.

Chair Ditra Miller called the meeting to order.

A. Roll Call

The following Board members were in attendance in person for this meeting:

Ditra Miller, Chair; Cary Campbell; Willie Johnson, Vice Chair; and Franklin Havens

The following Board members were not in attendance at this meeting:

Counsel Mason pointed out that Mr. Standley is not in attendance because he is sick, so this would be an excused absence.

The following staff members were in attendance in-person for this meeting:

Aaron Calloway, Planner; Elaine Nolan, Zoning Compliance Officer; Matthew Mason, Deputy County Attorney.

B. Agenda Amendments

None

C. Approval of Minutes: October 3, 2023

Mr. Havens moved to approve the minutes of the October 3, 2023 meeting, as submitted, seconded by Mr. Johnson. The Board voted unanimously in favor of the motion. (Ayes: Miller, Johnson, Havens, Campbell. Nays: None.)

D. Rules and Procedures

Chair Miller explained the Rules of Procedure followed by the Guilford County Board of Adjustment.

E. Old Business

Pursuant to N.C.G.S. 160D-406(j), approve Order Affirming Notice of Violation in the matter of Cardinal Metals, LLC's appeal from a December 20, 2022 Notice of Violation, heard by the Board of Adjustment on October 3, 2023.

Aaron Calloway asked if Mr. Campbell had reviewed the transcript and exhibits from the October 3, 2023 Board of Adjustment meeting. Mr. Campbell verified that he had reviewed the transcript and exhibits.

Chair Miller asked for a motion to approve the adoption of the Order.

Mr. Johnson moved to approve the adoption of the Order as presented by staff, seconded by Mr. Campbell. The Board voted unanimously in favor of the motion. (Ayes: Miller, Johnson, Havens, Campbell. Nays: None.)

F. New Business

Evidentiary Hearing Item(s)

None

G. Other Business

Election of Chair and Vice-Chair

Mr. Johnson nominated Ms. Ditra Miller to serve another one-year term as Chair, seconded by Mr. Campbell. The Board voted unanimously in favor of the motion. (Ayes: Miller, Johnson, Havens, Campbell. Nays: None.)

Mr. Campbell nominated Mr. Johnson to serve another one-year term as Vice Chair, seconded by Mr. Havens. The Board voted unanimously in favor of the motion. (Ayes: Miller, Johnson, Havens, Campbell. Nays: None.)

Chair Miller asked if she, and possibly the rest of the Board could get some updates or training on the correct procedures to be followed in the case of a controversial matter coming before the Board. Counsel Mason stated that he would be glad to assist in any way he can on that. He invited Chair Miller to get in touch with him later, and they could have a discussion.

H. Adjournment

There being no further business before the Board, the meeting adjourned at 6:11 p.m.

The next meeting of the Board of Adjustment is scheduled for February 6, 2024