

Guilford County Continuum of Care Membership Meeting
Minutes
11.09.23

Attendance: Acting Chair Dr. Pamela Palmer, Liz Alverson, Caren Aveldanez, Debbie Bailey, Laura Baker, Caitlin Bowers, Dalton Brown, Sherea Burnett, Kate Calannio, Corinth Camp, Tom Campbell, Edith Clifford, Tyra Clymer, Caitlin Cosner, Lisa Cowan-Dudley, Bennita Curtain, Meredith Daye, Cassie Dean, Tiffany Dumas, Tameria Fewell, Shonta Fleming, Denise Fulmore, Genesis Gardner, Lori Gerlach, Crystal Gorham, Annette Harris, Debra Harris-Richardson, Kelly Hedgecock, Teresa Hinkle, Donna Hodges, Councilman Hugh Holston, F Hopkins, Seth Horton, Kenyatta Jennings Richrdson, Charolette Leach, Stefanie Ledwell, Lisa Lee, Yolanda Lesane, Jessica Littleton, Heather Magill, Brooks Ann McKinney, Michelle McNair, Cheri Neal, Daniel Ochu, Angela Parker, Drennan Paylor, Charlisa Powell, Kecia Robinson, Ryan Ross, Shaletha Ross, Megan Scales, Kristina Singleton, Ciara Smith, LaToria Smith, Erin Stratford-Owens, Mark Sumerford, April Thompson, Erin Williams, Leroy Wilson

Also Attending:

Jessica Camire, Wilton Donnell, Jennifer Hurdle, Catherine Johnson, Charlesy Nance, Cheri Neal, Maya Saxena, Alex Smith, Laura Zbehlik

This was the regular scheduled monthly meeting of the Continuum of Care (CoC) Membership. The meeting was held virtually via the Zoom Platform.

I. Welcome and Introduction – Acting Chair Dr. Pamela Palmer

(Acknowledgement of any guests)

The meeting was officially called to order at 9:36am. Dr. Pamela Palmer served as Acting Chair per the absence of Chair Bernita Sims. A welcome was provided as well as an opportunity for guests to introduce/identify themselves. Seth Horton, the Veterans Administration Coordinated Entry Social Worker was introduced; Venus Allen (Community Provider Coalition), and Kate Calannio (Sanctuary House) introduced themselves.

II. Review and Approve Minutes – Chair Bernita Sims

A. Review Minutes of Meeting of 10.12.23

B. 2023 Meeting Dates (via Zoom until further notice)

Dec 14

The minutes were acknowledged as having been sent and received. A motion was made by Tom Campbell to approve the minutes as submitted. The motion was seconded. There was no opposition so the minutes stand as approved.

III. Action Items

A. New Members (Dr. Pamela Palmer) - Sanctuary House

In the absence of Membership Chair Beth Waters and Interim Chair Sara Roethlinger, Dr. Pamela Palmer presented Sanctuary House for CoC membership from recommendation from the Membership Committee. A motion was made by Tom Campbell to approve Sanctuary House for membership into the CoC. The motion was seconded. There was no opposition to the motion.

B. QSOBBA

All signatures had been received; The Michigan Coalition Against Homelessness (MCAH) did not need a copy so everything is in place for the year. There was an explanation of what is QSOBBA. It is an agreement for data input and sharing by agencies that use the Homeless Management Information System (HMIS). Any access questions should be directed to Sharea Burnett (Partners Ending Homelessness). Coordination with MCAH is a necessity for access. A motion was made by Erin Stratford-Owens to approve the QSOBBA as presented. The motion was seconded. There was no objection.

Special Presentations – FJC-EJC (Heather Magill)

[COC Meeting EJC Brief Overview 11.9.23.pdf](#)

A presentation from the Family Justice Center/Elder Justice Center was given by Catherine Johnson and Heather Magill. (Please see attached). There are a lot of partnerships/coordination and complex cases and varied issues that involve housing.

Corporation for Supportive Housing (CSH)

[CoC Board and Membership Presentation.pdf](#)

The Corporation for Supportive Housing presented later in the meeting. CSH has been contracted for 2 ½ years to walk alongside the CoC. The intent is to engage CoC member agencies and other entities. (Please see attached) in advancing affordable housing and leveraging services. A Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis will be prepared during this work. (Please see attached)

IV. CoC Funding and Resource Development – Cheri Neal

A. HUD NOFO (upcoming RFA)

There has been no feedback at this point.

B. State Emergency Solutions Grant

Work is underway around Emergency Solutions Grant (ESG) reallocations.

V. Municipal Partners and Housing Authorities

A. Greensboro Housing Authority (Crystal Gorham)

The Greensboro Housing Authority (GHA) is doing case management, home visits, and coffee & conversations for engagement with clients to help with self-sufficiency

B. High Point Housing Authority

No report

C. City of Greensboro (Liz Alverson)

White Flag plans are being updated/High-Point agencies. A presentation is being made at the Homelessness Task Force meeting on November 13. Work is being done to establish a primary point-of-contact. The Doorway Project is underway as the Interactive Resource Center (IRC) is involved in the movement of clients into the Pallet Shelters. Referrals should be sent to the listed email address on the referral form. There was some discussion on the Center City Event. Hotel assistance is geared mainly toward families with children, the elderly, and those with significant disabilities.

D. City of High Point (M. McNair/T. Wilson)

New leadership has been elected in High Point.

1. Shelters Discussion

Meetings have taken place with shelters. Shelters started White Flag last week; West End Ministries is slated to start December 1. The City of High Point has contracts with the shelters for White

Flag for October through March. Attempts are being made to find and enlist other locations for White Flag overflow.

E. Open Door Ministries (Day Center) – Ryan Ross

The Day Center drawings are in the chat; they were made available to the public last week. There will be some changes forthcoming to the drawings. Looks are still being given to 410 Brentwood for the site. Work is ongoing with zoning issues. \$18MM is available in funding. There have been some funding challenges due to perceptions around Open Door Foundation and Open Door Ministries. Anyone willing to be involved should reach out to Ryan Ross. There is an expectation for 128 beds in the Day Center. Partnering with agencies was expressed as well as an upcoming meeting with Guilford County Commissioners Chair Skip Alston and Commissioner Carlvena Foster, to be followed by a meeting with the incoming High Point leadership.

F. Guilford County

1. UNCG CHCS Eviction Mediation Program (Data) – Stefanie Ledwell

There were 108 clients engaged. 58 were for eviction diversion; 27 were for housing navigation; and 10 were experiencing homelessness.

2. Legal Aid of NC – (Holly/Janet/Destiney/Charlisa)

No report

3. Guilford County Animal Services (Lisa Lee/Jorge Ortega)

Resources and services are being provided as needed. 2 animals had been kept long-term and after 2 ½ months, were reunited with their owner; 2 other small dogs have been on emergency hold for almost a month. Services are accessible to any who need help with pets when going into a shelter with restrictions.

VI. Collaborative Applicant/CoC Lead – Cheri Neal

A. HUD Technical Assistance

1. Strategic Plan (current plan extended until March 2024)

2. Coordinated Entry TA

B. Infectious Disease Homeless Response Taskforce

C. Upcoming Meetings –

1. DEI/PWLE Committee Meeting

A recommendation for committee leadership may be forthcoming

3. PIT Count Planning Meeting

Work is underway in planning for the coming Point-in-Time (PIT) count scheduled for January 24-25, which will include a youth count. Jamestown Presbyterian is the likely host site.

VII. HMIS Lead – PEH (Sherea Burnett)

A. HMIS Annual Evaluation Status Update

B. Monthly HMIS Data Report

[Guilford County CoC HMIS Lead CE Lead Report \(October 2023 Data\).pptx \(2\)updated.pdf](#)

A data standards update has caused reporting errors; it created situations where it appeared that data had not been reported. This is being addressed and MCAH is aware. Changes in response times were mentioned in Housing Management Information Systems (HMIS) and email addresses. (see attached link)

VIII. Coordinated Entry Lead – PEH (Sherea Burnett)

A. CE Annual Evaluation Status Update

B. Monthly CE Data Report

C. Updates – Access Points

Test runs were made with Coordinated Entry (C/E) access points at Hope Center (Tiny House), Interactive Resource Center (IRC), GC Stop, Open Door Ministries, and there

may be partnerships in 2024 with some faith-based entities . Follow-ups are being made with partners. C/E access points training is scheduled to take place next week (November 14 at 2pm).

IX. Stronger Together Task Force – Dr. Pamela Palmer

- A. Homeless Shelters Meeting - TBD**
- B. CoC Press Conference**
- C. Inter-Local Committee**
- D. Guilford County Homelessness Task Force**

There was no report on either of these topics. Thanks were expressed to Councilmembers Hightower and Holston and Liz Alverson for their work in supporting the CoC during recent events.

X. CoC Committee Reports

- A. Membership Committee – Beth Waters**

No report

- B. Nominating Committee – Sarah Roethlinger**

No report

- C. Governance Committee – Chair Bernita Sims**

No report

- D. Strategic Planning Committee – Dr. Pamela Palmer**

No report

- E. Advocacy and Public Relations Committee – Vacant (needs chair)**

No report

- F. Systems Performance and Evaluation Committee – Renee Norris**

No report

- G. Appeals Committee – As Needed**

- H. Youth Committee – Sarah Roethlinger (No Report Submitted)**

No report

- I. Housing Resource Committee –**

No report

- J. Executive Committee – Chair Bernita Sims**

No report

XI. Membership Announcements (please see calendar on CoC website)

- A. Membership Portal (Jennifer/Jessica)**

<https://www.guilfordcountync.gov/our-county/human-services/continuum-of-care/coc-member-portal>

XII. Old Business/New Business

- A. Membership Process – update organization profiles**

<https://www.guilfordcountync.gov/our-county/human-services/continuum-of-care/membership>

B. Discussion – CoC Engagement Meeting (Feb/early Spring)

A meeting was to be held after this meeting to discuss planning the event

C. Hunger & Homeless Awareness Week (November 13-21)

A reminder was provided about events around Hunger and Homeless Awareness Week

A mention was made of an event, possibly the 2nd week in December, to honor the passing of those within the homeless community. In addition, emphasis was made on completing the Conflict of Interest form for voting privileges.

XIII. Adjourn

The meeting was called to adjournment at 10:56am