



Guilford County Continuum of Care Membership Meeting

Minutes

01.11.24

Attending: Chair Bernita Sims, Liz Alverson, Laura Baker, Sophie Bernard, Janet Blue, Caitlin Bowers, Debora Braden, Valaria Brown, Sherea Burnett, Kate Calannio, Tom Campbell, Melissa Coley, Caitlin Cosner, Jasmine Crosby, Bennita Curtain, Meredith Daye, Cassie Dean, Shonta Fleming, F Ford, Genesis Gardner, Lori Gerlach, Crystal Gorham, Annette Harris, Kelly Hedgecock, D Hood, Becky Hunt, Kenyatta Jennings-Richardson, Charolette Leach, Lisa Lee, Yolanda Lesane, Jessica Littleton, Jodi Lorenzo, Brooks Ann McKinney, Michelle McNair, Jessica Moton, Dewey Mullis, Renee Norris, Dr. Pamela Palmer, Charlisa Powell, Andrew Prochet, Quiotti Ratliff, Shanna Reece, Sarah Roethlinger, Ryan Ross, Sheletha Ross, Megan Scales, Kristina Singleton, Ciara Smith, Erin Stratford-Owens, Mark Sumerford, Erin Williams, Leroy Wilson, Claretta Witherspoon

Also Attending:

Cyonna Alexander, Brent Archie, MaKayla Cooke, Patrick Davis, Wilton Donnell (Recorder), Catrice Frost, Sheree Hardy, Muriel Holt, April Jones, Dana MacDaughtry, Arria Moore, Danielle Poole, Jessica Polzin, Laura Zbehlik

This was the regular scheduled monthly meeting of the Continuum of Care (CoC) membership. The meeting was held virtually via the Zoom platform.

I. Welcome and Introduction – Chair Bernita Sims

(Acknowledgement of any guests)

Chair Sims officially opened the meeting at 9:43am. The meeting was delayed per Zoom technical issues. A greeting was extended to all participants and a welcome was provided for 1st time attendees. Brent Archie of A Joyous Transition, Sheree Hardy of the Greensboro Housing Authority, Cyonna Alexander of Community Provider Coalition introduced themselves.

II. Review and Approve Minutes – Chair Bernita Sims

- A. **Review Minutes of Meeting of 12.09.23**
The minutes from the December 9 meeting were acknowledged as having been sent and received. Liz Alverson noted that a correction needed to be made; that the Interactive Resource Center (IRC) was accepting referrals for the Doorway Project, and not Liz Alverson.
- B. **2024 Meeting Dates (via Zoom until further notice)**
Feb 8; Mar 14; Apr 11; May 9; Jun 13; Jul 11; Aug 8; Sep 12; Oct 10; Nov14; Dec 12

III. Action Items

- A. **New Members (Jessica Polzin) -**
As membership Chair Waters was not present, it was noted by Jessica Polzin that there are 3 pending candidates for membership.
- B. **Membership Committee Processes/Recruitment**
Jessica Polzin spoke on work being done within the Membership Committee to Enhance the New Members experience. Training on touring the CoC website, Committees, and funding were some of the topics discussed. An official proposal should be forthcoming in February or March but slides have to be approved.

Special Presentations

- 1. **Veterans Spotlight**
No Report
- 2. **CHS Update**
No Report

IV. CoC Funding and Resource Development – Cheri Neal

- A. **HUD NOFO**
No Report
- B. **State Emergency Solutions Grant**
No Report
[Notes for Board Meeting.pdf](#)

V. Municipal Partners and Housing Authorities

- A. **Greensboro Housing Authority (Sheree Hardy)**
It was stated that there were 39 Emergency Housing Vouchers, 35 FB 559, and 34 Housing Opportunity Vouchers distributed. There was uncertainty as to if they had all been utilized.
- B. **High Point Housing Authority**
No Report

- C. **City of Greensboro (Liz Alverson)**
[reptcityofgso011123.pdf](#)
The city is over budget so there will be no funding for referrals for hotel stays.

Any requests need to be made to Welfare Reform Liaison Project (WRLP). A group being helped was notified on Monday that their assistance would be ending January 31 as there is no more funding. CCHN is trying to develop a new strategic plan. As of last Friday for the Doorway project, the occupancy rate rose from 89% to 95%.

D. City of High Point (Michelle McNair)

The city is getting ready for a press release for the Arts Fund and the CDB grants.

1. Shelters Discussion

No Report

E. Open Door Ministries (Day Center) – Ryan Ross

Meals provided have tripled from last year. The shelter has reached full capacity for occupancy. Work is still ongoing for the Day Shelter with the city, but new property is being sought. A new offer had been made to the owner but it was rejected and they have a new buyer.

F. Guilford County

1. UNCG CHCS Eviction Mediation Program (Data) – Renee Norris

There were 75 new clients; 38 for Eviction Diversion, 8 Eviction Mediation, 1 Healthy Homes, and 28 for Housing Navigation. Of the clients, 79% were female, 6% were disabled, and 10 were homeless clients. There were 93 referrals reported.

2. Legal Aid of NC – (Janet/Destiney/Charlisa)

3. Guilford County Animal Services (Lisa Lee/Jorge Ortega)

VI. Collaborative Applicant – Cheri Neal

[Notes for Board Meeting.pdf](#)

A. HUD Technical Assistance

1. Strategic Plan (current plan extended until March 2024)

2. Coordinated Entry TA

B. Infectious Disease Homeless Response Taskforce

C. PIT Count Update

VII. HMIS Lead – PEH (Sherea Burnett)

A. HMIS Annual Evaluation Status Update

B. Monthly HMIS Data Report

C. HMIS Committee Report – Beth Waters

VIII. Coordinated Entry Lead – PEH (Sherea Burnett)

A. CE Annual Evaluation Status Update

B. Monthly CE Data Report

C. Updates – Access Points

D. Coordinated Entry Committee Report

IX. Stronger Together Task Force – Dr. Pamela Palmer

- A. Homeless Shelters Meeting - TBD
- B. CoC Press Conference
- C. Inter-Local Committee
- D. Guilford County Homelessness Task Force

X. CoC Committee Reports

- A. Membership Committee – Beth Waters
- B. Nominating Committee – Erin Stratford-Owens
- C. Governance Committee – Chair Bernita Sims
- D. Strategic Planning Committee – Dr. Pamela Palmer
- E. Advocacy and Public Relations Committee – Vacant (needs chair)
- F. Systems Performance and Evaluation Committee – Renee Norris
- G. Appeals Committee – As Needed
- H. Youth Committee – Sarah Roethlinger
- I. Housing Resource Committee – Laura Baker
- J. Executive Committee – Chair Bernita Sims

XI. Membership Announcements (please see calendar on CoC website)

- A. Membership Portal (Jessica)

<https://www.guilfordcountync.gov/our-county/human-services/continuum-of-care/coc-member-portal>

XII. Old Business/New Business

- A. Membership Process – update organization profiles

<https://www.guilfordcountync.gov/our-county/human-services/continuum-of-care/membership>

- B. Discussion – CoC Engagement Meeting (April 11)

XIII. Adjourn