



**Guilford County Continuum of Care
Consolidated CoC Board/CoC Executive Committee Meeting Minutes
01.08.24**

Attending: Chair Bernita Sims, Laura Baker, Sherea Burnett, Edith Clifford, Lisa Cowan-Dudley, Milford Harris, Councilwoman Sharon Hightower, Kenyatta Jennings-Richardson, Charolette Leach, Heather Magill, Dr. Pamela Palmer, Shanna Reece, Sarah Roethlinger, Erin Stratford-Owens, Mark Sumerford, Beth Waters, Thanena Wilson

Also Attending:
Jessica Camire, Wilton Donnell (Recorder)

This event was the regular scheduled Continuum of Care (CoC) Board/Executive meeting. The meeting was held virtually via the Teams platform.

I. Welcome and Introductions - Bernita Sims, Chair

The meeting was officially called to order at 11:03am by Chair Bernita Sims. A Welcome and greeting were extended to the participants.

II. Review and Approve Minutes – 11.06.23 Board/Executive Committee Meeting

Notice was provided by Wilton Donnell that a correction needed to be made in the agenda. Item X-A should reflect the date April 11 from 9am-1pm. The minutes from November 6 were acknowledged as having been sent and received. A motion was made by Erin Stratford-Owens to approve the minutes as submitted. The motion was seconded. After question and vote, the motion to approve the minutes as submitted was approved without objection.

III. Action Items

1. Membership Protocol Discussion – Beth Waters, Chair

No Report

2. Committee Monthly Reporting/Minutes

Wilton Donnell stated that minutes needed to be kept for Committee Meetings. He will develop a form within two weeks for committee use.

3. DEI Committee Members

DEICmteJan2024.docx

Chair Sims made a motion to recommend the Committee members (as noted in the attachment) for inclusion to the DEI Committee. The motion was seconded and after question and vote, the motion passed without objection.

4. Nominating Committee – Erin Stratford-Owens, Chair-Elect

a. Board Members – Dr. Michelle Vance

b. CE Chair

c. DEI Chair(s) – Dr. Michelle Vance

The Nominating Committee will meet tomorrow to discuss the Chairs of The Diversity, Equity and Inclusion Committee, Coordinated Entry (C/E), and a Board seat for someone with Lived Experience.

It was suggested by Chair Sims that the next Executive Committee meeting be a full Board meeting to take action on these items indicated above.

Special Presentation(s)

1. Corporation for Supportive Housing Consulting (CSH)

Chair Sims took some time to talk about Emergency Hotel Assistance. There are contracts in the works and funding has been approved. Efforts are moving ahead with placements per the priority list. People are being placed in hotels as there are contracts with chains. The hotel stays are for 28 days. There is no process or procedure for prevention or diversion. Rapid Rehousing (RRH) or utility payments are not a part of this process. The funding totals were \$100,000 from Guilford County, \$100,000 from the City of Greensboro, and \$50,000 from High Point. Referrals from area shelters are a requirement for the program, that include case management. There was no approval for administrative dollars. Partners are being sought for RRH and Permanent Supportive Housing (PSH) as this program is for Emergency Housing Assistance only.

IV. Collaborative Applicant – Cheri Neal

A. Funding

1. NOFO – No Report

2. ESG – No Report

B. HUD Technical Assistance – Ongoing

C. Other Updates

1. Strategic Planning (current plan extended to March 2024 per September Board/Exec meeting vote)

2. NC HMIS Governance Committee – No Report

3. Infectious Disease Task Force – No Report

4. Street Outreach Collaboration – Jessica Camire

Meetings are continuing every 2 weeks, being mindful that there are no direct service providers. In the meeting people are able to provide feedback on the unhoused.

5. CoC Voting Members/Quorum – Reminder to Update Forms

**6. VAWA & Emergency Transfer Policy/Community Priorities
(No Report)**

7. PIT Count/HIC (January 24, 2024) - Reminder

The surveys are being done via an app. Finalization is expected to take place on January 19.

VI. HMIS Lead – Partners Ending Homelessness – Sherea Burnett

A. Monthly Data Report

B. HMIS Committee Report – Beth Waters, Chair

Laura Baker is working with Beth Waters to determine where the Homeless Management Information Systems (HMIS) is doing well. The NC HMIS Governance Committee originally had December 28 as the date for correction of the data, but the patch was not applied so the system is still broken. Contact is being made with the NC HMIS and Michigan Coalition Against Homelessness. Green River Data Warehouse is currently being used to ensure accuracy. There will be no data reporting for now per the issues with the system. Expectations are for the data to be ready in February, with numbers from October-January included. There is no current HMIS training, but a session is set for February 6. Office hours will begin in February. Updates/announcements will be made through the CoC Newsletter. The LSA final version is due January 17. Efforts are underway to get social security numbers for HMIS. There is a backlog but hope is to have them all by February..

VII. Coordinated Entry System – Partners Ending Homelessness -Sherea Burnett

A. Monthly Data Report

B. CE Committee Report – Interim Chair

Work is underway for a Chair for the Coordinated Entry (C/E) Committee. The Committee should facilitate the annual evaluations. There will be 2 meetings with Cloudburst, and with the resulting work, there should be no need for as many hours. Resources are being mapped and new providers are being contacted. Coordinated Entry staff has undergone training. There were 3 access points in August; now there are 8.

A contract has been entered into with someone for translation services; others may be forthcoming. There have been lots of calls regarding hotel stays. There were 66 callers referred to shelters. Of assessments, 42 were from Greensboro, 13 were from High Point, and 1 from Jamestown. Work is being done on hotel stays and communicating criteria. There is to be a Coordinated Entry training scheduled for January 30. Check the CoC Newsletter for registration information. Due to the holidays, adding access points stopped in December as there were many people trying to get assessments for hotel stays. It was noted that there was a decline in PSH but an increase in RRH. A growing number of those over 60 and families with minor children experiencing homelessness. Some questions regarding gender identity has been relayed to C/E. Sharing the by-name list has occurred in meetings but restrictions have been placed on what is shared. Chair Sims expressed appreciation for the work done by PEH for the TAs as did Councilwoman Hightower and Charolette Leach.

VIII. Stronger Together Task Force – Dr. Pamela Palmer

- A. Homeless Shelters**
- B. CoC Press Conference**
- C. Inter-Local Committee – Next Meeting January 19**
- D. Guilford County Homelessness Task Force**

It was requested that this segment be modified.

IX. Announcements

X. Old Business/New Business

A. CoC Engagement Meeting – Dr. Pamela Palmer (March 2024)

The convening is to take place on April 11. The Membership meeting is to be incorporated into the convening. Work is being done to define the purpose, set a target audience, and select a name for the event. A location to host the event is sought. Plans are for 100-125 people to attend. There is a desire to include time for a plenary. This is to be an inward-facing event. The TAs are willing to participate. Westover Church was recommended as a possible site.

B. National Homeless Person’s Memorial Day Updates – Jessica Camire

C. Emergency Assistance

XI. Adjournment (to closed session to evaluate Collaborative Applicant)