

**GUILFORD COUNTY  
HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
July 19, 2022**

The public meeting of the regularly scheduled meeting of the Guilford County Historic Preservation Commission was called to order at 6:00 pm on July 19, 2022, in the McAdoo Room, 3rd Floor of the Truist Building (former BB & T Building) at 201 W Market Street.

**Roll Call**

**Members in attendance:** Benjamin Briggs, Chair; Dawn Chaney; Jane Payne; Abigale Pittman; David Millsaps; Sean Dowell; Terry Hammond; David Horth.

**Staff in attendance:** Kaye Graybeal, Deputy Director Planning and Development

**Agenda Amendments:**

None.

**Approval of minutes for May 17, 2022 meeting.** Chair Briggs suggested that the May minutes be held/tabled until the August meeting

The Commission moved approval of the motion by an 8-0 vote. (Ayes: Briggs, Chaney, Payne, Pittman, Millsaps, Dowell, Horth, Hammond. Nays: None.)

**Old Business:**

None.

**New Business:**

None.

**Other Business:**

- 1) Election of Officers for FY 22/23

Ms. Graybeal stated that it is time to elect Officers for FY22/23

Ms. Hammond nominated Jane Payne to serve as Vice Chair, seconded by Mr. Dowell. The Commission moved approval of the motion by an 8-0 vote. (Ayes: Briggs, Chaney, Payne, Pittman, Millsaps, Dowell, Horth, Hammond. Nays: None.)

Jane Payne nominated Mr. Briggs to continue to serve as Chair, seconded by Ms. Chaney. The Commission moved approval of the motion by an 8-0 vote. (Ayes: Briggs, Chaney, Payne, Pittman, Millsaps, Dowell, Horth, Hammond. Nays: None.)

- 2) **Discussion of tree and shrubs removal review standards**

Ms. Graybeal presented information related to Removal of healthy trees, 4 inches and over in diameter at 4 feet above ground

**Revise to:**

Removal of healthy trees and shrubs, at 6 inches and over in diameter at 4 feet above ground, unless of a species that is evidenced to have been indigenous to the property during the period of significance of the designated property. Removal of these trees and shrubs under 6 inches above ground will be reviewed by the HPC.

**OR**

Removal of healthy trees, 6 inches and over in diameter at 4 feet above ground, unless of a species that is evidenced to have contributed to the historic landscape and context of the designated property during the period of significance. Removal of these trees and shrubs under 6 inches above ground will be reviewed by the HPC.

It was determined that this item would be further revised by staff based on comments provide by the HPC members and the final draft would be provided at the next available meeting.

**3) Presentation on Quasi-Judicial procedures**

Ms. Graybeal presented a PowerPoint handout on Quasi-Judicial procedures to review with the Commission members. At this point, the court reporter was dismissed. A discussion and question/answer period followed.

There being no further business before the Commission, the meeting adjourned at 7:31 p.m.

**The next scheduled meeting is August 16<sup>th</sup>, 2022**

Respectfully submitted,

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Benjamin Briggs, Chair  
BB/jd