

NORTH CAROLINA CHILD SUPPORT ENFORCEMENT HANDBOOK

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I. INTRODUCTION

Purpose of this Handbook

The purpose of this handbook is to share information about child support services. Whether you are in need of child support, asked to pay support, or employ someone who pays support, we hope that you will find this information beneficial.

Terms printed in ***bold italic type*** are defined in the Glossary, beginning on page 30.

The Child Support Enforcement (CSE) Program

In 1975, federal law required that all states establish programs to aid in the establishment and collection of child support to ensure that both parents support their children. The North Carolina Child Support Enforcement program is administered by the NC Department of Health and Human Services, Division of Social Services. Local child support offices, many of which are located in county Departments of Social Services, serve each county in the state.

Services Available Through CSE

NC Child Support Enforcement (CSE) offers assistance in the areas of:

- Location of noncustodial parents
- Paternity establishment for children born outside of marriage
- Establishment of support obligations
- Collection & distribution of support
- Enforcement of support obligations

The CSE program is not authorized to help with some issues that may seem similar to child support, such as custody, visitation or property settlements. You will need to contact a private attorney to discuss these concerns.

In addition to the CSE program, private attorneys and the county Clerk of Superior Court offer certain child support services. To learn more about what assistance is available, you may contact these offices individually.

For more information about the program

The following resources are available to answer questions about the CSE program:

Phone: 1-800-992-957 toll free, or any local child support enforcement agency
E-mail: cse.client.services@ncmail.net
Internet: www.dhhs.state.nc.us/dss/cse/cse_htm

To Request Services from CSE

Services are available to anyone who is responsible for a child, regardless of income.

Families who receive **Temporary Assistance for Needy Families (TANF)** are automatically referred to the local child support enforcement office. Cooperation with efforts to pursue paternity and support is required as a condition of eligibility for this public assistance.

If you do not receive public assistance, you may apply for services by completing an application and paying an application fee at a local child support enforcement agency.

What is my role in the child support process?

If you are a custodian of a child and are seeking help, you should -

- respond to all requests for information, appear for interviews and court hearings, and submit to paternity testing, if necessary.
- give the caseworker any information about the non-custodial parent that you can. Some items that are very helpful include:
 - name, address, phone number, social security number
 - current or former employers names and addresses
 - divorce, separation, or child support orders
 - income information such as tax returns, bank account, pay stubs, property records
 - names of friends, relatives, organizations that may have information
 - if paternity is at issue, your child's birth certificate plus any form, letter or card that may indicate parenthood
- notify the child support enforcement office of any changes in your status such as name, address, custody of the child, and desire for continued services

- cooperate with the child support enforcement office. If you are a TANF or Medicaid recipient, failure to cooperate may result in a loss of benefits. Cooperation is required unless you are granted **good cause**.
- stay involved in your case. Ask questions when you need to understand something and work with your caseworker. A team effort produces the best results.

I am afraid that my child’s father will be angry or even violent if asked to pay support. Do I have to give his name to get TANF assistance?

Tell your TANF caseworker of your concern. You may be able to claim good cause for not cooperating with the child support office. The TANF caseworker will explain how to make a claim. If your claim is approved by the public assistance program, you may be entitled to receive assistance without providing information to the child support enforcement agency.

What if I cannot afford to pay the application fee?

You may qualify for a reduced fee. Ask about this when you apply for services.

I have a court order for child support in the county where I used to live. Should I go to the child support enforcement office in that county or the one where I now live to get help enforcing my order?

You may apply for services in any child support enforcement office that you choose. Depending on what services are needed, you will be advised which is the better place for your case to be handled.

My ex-husband and I have both moved from the county where our divorce order was entered. Do I have to get a new child support order where I live now to collect support?

No, it is possible to enforce an existing order, even when no one still lives in the area. Contact the CSE office in your area to determine what is best for your case.

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If you are the parent being asked to pay support for your child -

- Respond to all requests for information and appointments. Failure to acknowledge a request may lead to court action.
- Notify the child support enforcement office of any changes in your status such as name, address, employment, or custody of your child.
- Ask questions when you need information. The child support staff will provide any information they can to help you through the process.
- Know your rights. The child support enforcement agency cannot provide you with an attorney, but you have the right to seek legal counsel.

I know I need to support my children, but it isn't fair that my ex-wife will not let me see my children.

You have the right to visit with your children unless a court has ruled otherwise. The CSE agency cannot help you with this; however, you may want to consult with an attorney about visitation. Continue to pay your support. The children still deserve it.

Why does the child support enforcement office want to know so much information about me?

They need to know how to contact you whenever needed. They must ask for financial information to determine the amount of support you are required to pay. It is always important to understand the complete situation to best determine the needs of a family.

Are there any other fees I will be required to pay?

When paternity or support is established voluntarily, there is a small fee due for filing the documents with the Clerk of Court.

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If you are an employer whose employee is expected to pay support -

- You could be asked to provide information to verify the employment, wages, and other information about the employees as requested.
- You are required to withhold and send in child support payments from the earnings of the employee
- You are required to enroll children in your medical plan and deduct premiums.
- Under certain circumstances, it may be necessary for you to attend a court hearing.
- According to North Carolina law, you are required to report the hiring of new employees, whether or not they pay child support. This reporting is used by CSE to locate parents in an effort to establish or collect support.

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The child support enforcement agency's role -

Child Support Enforcement :

- Gathers all available information from individuals and other agencies.
- Evaluates the case and determines support activities to be pursued.
- Contracts with attorneys to represent cases in civil court actions. These attorneys represent the agency and not the individual client in a case.
- Works with all parties in a case, providing information or explanation of case activities when appropriate.
- Keeps information received by the agency confidential. Only information that is public record may be divulged. (CSE is required by North Carolina law to list social security numbers of all parties involved in a child support case on documents that establish paternity and support.)
- Abides by federal and state laws and regulations in handling child support cases. The use of automation increases the speed and accuracy of information gathering, taking actions, and disbursing support payments for children.

- Is required to continue providing necessary services to all cases after termination of public assistance, unless the client requests that services not be provided and there are no amounts due and owing to the state.

II. FINDING THE NON-CUSTODIAL PARENT

The non-custodial parent must be located before any actions to establish paternity, establish support or enforce a child support order can take place.

While some of the questions asked may seem irrelevant or appear not to have any link with the child support case, collecting and identifying information on the non-custodial parent increases the success rate in the location process.

The primary source of information about the non-custodial parent is the client. The date of birth, social security number, address, employer, and vehicle ownership information can assist the child support enforcement agency in locating the non-custodial parent. There are various types of licenses a person may have, such as drivers, professional/occupational, hunting and fishing licenses that provide information that will assist in the location process.

The client's assistance in providing information is critical for location success and proceeding with the next step in the child support process.

What if I don't know much about the non-custodial parent, we were only together a couple of weeks?

You may know more than you think. Where did you meet? Did the non-custodial parent speak of the type of work he/she did? Do you have mutual friends who may have information? Think about the conversations you had and you may remember small things to help in locating the non-custodial parent.

The non-custodial parent moved out of state four years ago. How can the child support enforcement agency locate him?

The CSE program can access location information from both state and national computer databases to assist in location efforts. In addition, CSE offices in other states can assist in location and pursuing support.

Are there any documents the child support agency can use to help locate the non-custodial parent?

Yes. Any documents you find concerning the non-custodial parent may be used to complete our location effort. (For example: letters, employment, tax, or insurance records.)

Is the child support office always able to locate the non-custodial parent?

No. The more information we have increases our ability to locate an individual. Social security numbers, date of births and the first, middle and last name of the individual are vital to a successful location.

III. ESTABLISHING PATERNITY FOR A CHILD

A critical step in a child's life is determining who is the child's father. Establishing a **legal father** for a child ensures certain rights for the child such as a greater sense of identity, access to paternal medical information, social security, death and insurance benefits and military benefits.

A child support order cannot be established for a child who is born to unmarried parents unless the **alleged father** acknowledges **paternity** or is proven to be the father. Paternity may be established by voluntary acknowledgment of paternity or by court order.

The most convenient time for parents to establish paternity for their child is in the hospital when the child is born. The father must be present and provide identification to have his name placed on the **Affidavit of Parentage**. When this document is filed with Vital Records both parents' names are recorded on the birth certificate. Brochures and videos are available in the hospital that provide more information on paternity establishment.

Genetic testing (DNA) is recommended if there are doubts regarding the paternity of the child. This test is highly accurate in determining the probability that a man is the father of a child. Blood or tissue samples may be used for testing. A popular method uses tissue swabbed from the inside of the cheek. Test results may provide peace of mind to parents establishing paternity voluntarily, or may be presented as evidence in legal proceedings to establish paternity.

If paternity is not established voluntarily, legal action may be filed with the courts. A formal **complaint** is served upon the alleged father, initiating court action. A court hearing is held and the court enters an order establishing paternity.

What are the benefits of establishing paternity?

A child gains legal rights and privileges. Paternity imposes a duty of support on the father.

Will the father's name be placed on the birth certificate?

Yes. When the natural mother and biological father sign an Affidavit of Parentage which is filed with N.C. Vital Records, the father's signature gives his permission for his name to be entered on the birth certificate.

If the father is unable to sign the Affidavit of Parentage in the hospital, can it be done at a later time?

Yes. The Affidavit of Parentage may be signed at your local child support enforcement office or N.C. Vital Records.

What happens if I am not sure who the biological father of my child is ?

When more than one person could be the father of the child, each person may be required to take a genetic test.

Who is required to take the genetic test?

The natural mother, alleged father and the child are all required to participate in genetic testing.

I was married when my child was born; however, my husband is not the child's father. How do I go about establishing paternity?

Both the biological father and legal father may be needed to legally establish paternity. By law, the mother's husband is considered the father of a child until there is a court order stating otherwise. Your local CSE agency will seek appropriate legal advice to determine the appropriate action necessary.

What happens after paternity is established?

Once paternity is established, the child has access to financial, social, emotional and medical benefits that a child of a marriage enjoys. An order for support may be obtained either voluntarily or by court order.

What should I do if I signed an Affidavit of Parentage but have changed my mind about it?

Either parent may change his/her mind or *rescind* a decision by filing a motion with the Clerk of Court. The motion must be filed within 60 days of signing the Affidavit, if no court order involving the child has already been entered. Changing your mind after the 60-day allowance is not so simple a process. You should consult an attorney for further information.

IV. ESTABLISHING THE SUPPORT ORDER

It is necessary to have a legal order for child support spelling out the amount of the child support **obligation**. The success of establishing a support order depends upon several critical areas: locating the non-custodial parent, identifying what he or she can pay, and determining the financial needs of the child.

States are required to develop **guidelines** for determination of child support amounts. North Carolina Child Support Guidelines are determined by the North Carolina Conference of Chief District Court Judges. These guidelines are based on the ability of parents to pay and the needs of the children. States must use the guidelines unless they can be shown to be unfair to the child.

In **nonpublic assistance** cases, the parents may agree on an amount of child support that varies from the guidelines.

An obligation to provide medical support may be obtained either voluntarily or by court action and is in the form of health insurance through the non-custodial parent's employer. Health insurance is enforceable if offered by the non-custodial parent's employer at a **reasonable cost**. CSE may be required to release the social security numbers of parties in the case to the non-custodial parent's employer in order to establish health insurance for the child.

Employers are notified by the non-custodial parent or CSE to enroll the child in the insurance plan and withhold premiums from the employee's income or wages. Employers are not allowed to deny enrollment of a child for any of the following reasons:

- specified enrollment periods (certain times of the year they allow enrollment),
- the parents marital status,
- the child is not claimed as a dependent on the employee's or non-custodial parent's Federal income tax return,
- the child does not reside with the employee or in the insurer's service area.

Employer's cannot terminate coverage of a child unless notified by CSE that the order for medical support is no longer in effect. An employer can terminate coverage if the employee leaves employment or coverage is terminated for all employees.

How does the caseworker find out about the other parent’s income or assets?

The caseworker makes every possible effort to identify the parent s employment, any other sources of income, and assets by gathering information from employers, the Employment Security Commission, banks, credit bureaus, insurance companies, court records and other sources. This information is verified before the support order is final.

Are the earnings of both parents considered in setting support amounts?

A support obligation is established based on the needs of the child and the ability of both parents to provide support. North Carolina Child Support Guidelines are used to compute a child support obligation based on the combined gross income of the custodial and non-custodial parent. The **non-custodial parent** may either voluntarily agree to the amount of support, or the obligation can be established through court action.

I just learned that the mother of my child has been receiving public assistance. I am willing to pay support for my son, but do I have to pay for the period of time she received assistance?

By law, CSE must seek repayment of public assistance received. The amount of public assistance that you would be required to repay is based on your income and ability to pay. It is determined at the time the initial child support obligation is set.

What happens if the non-custodial parent gets a huge increase in her salary? What can I do to get my support increased if it is too low?

CSE automatically reviews child support orders every three years if the family is receiving public assistance. Other orders being enforced through CSE may be reviewed every 36 months if either parent requests such a review. A review may be requested at any time if there has been a **substantial change** in circumstances in the case. CSE will need to determine the present income and assets of both parents and the needs of the child. The agency may then seek a modification of the order. If your case does not meet the State s standards for review, you may still be able to petition the Court for a hearing.

I can’t get health insurance with my job but the *non-custodial parent* gets good benefits where she works. Can she be required to carry the children on her insurance?

Yes. Health insurance coverage may be required if it is available through an employer.

The father of my child is in prison. Can I get support?

If the parent has other assets, such as property or wages from a work release program, child support may be collected while the parent is in prison.

My husband has left me and my 17 year old child. The child is in high school but will not graduate next year. Can I still ask for child support?

Child support orders may be established for children up to age 18 and may continue to age 20 if the child is still in high school.

I am an employer and CSE requests that a child be enrolled in our insurance plan, but the employee refuses to fill out the paperwork. What should I do?

If the employee fails to enroll a child for health insurance coverage, CSE may ask that you enroll the child. You should complete all necessary paperwork to ensure enrollment and deduct any required premiums from the employee's earnings.

If our company has more than one medical insurance plan, in which plan should a child be enrolled?

If there are multiple health insurance plans available, a comprehensive plan must be chosen over any more restrictive coverage available.

What happens if I fail to enroll a child or deduct insurance premiums from an employee's pay?

You may be joined in a legal action requiring the non-custodial parent to provide medical support.

V. COLLECTION AND DISTRIBUTION

Collection and distribution of child support payments is one of the many advantages to receiving child support services. A court order for child support dictates the amount of support to be paid and how often. All child support checks for cases handled by the Child Support Enforcement Program are mailed by the NC Department of Health and Human Services (DHHS). Support is collected from payments made directly by the non-custodial parent, income withholding,

and from the interception of tax refunds and other sources. Distribution of the support collected is based on Federal regulations.

Does this mean my money will be sent to the county child support office?

No. Child Support payments in North Carolina orders must be sent to NC Child Support Centralized Collections. Payments made on orders in other states will be forwarded by that state to NC Child Support Centralized Collections.

If I get public assistance, will I get the child support also?

In order to receive TANF payments, you are required to assign your rights to support to the agency. This means that all child support collected is used to repay the state for TANF payments you receive.

What if I do not receive public assistance now?

If you currently do not receive TANF, the monthly ordered child support will be paid to you. If any extra money is collected, it is applied to past due child support owed to you. After your past due support is repaid, any excess collected is applied to repay the state for TANF benefits you may have received.

If the non-custodial parent owes child support for children other than my children, who will receive the money?

All payments will be applied to all of the noncustodial parent's cases. The amount of the payment applied to each case is determined by the amount owed as current support and the amount of past due child support owed on each case.

What happens to the money taken from the non-custodial parent's tax refund?

Federal tax refunds are used to repay past due child support only. When we receive funds from an IRS refund, it is first used to repay the State for any support that was not paid during times when you received public assistance. Any remaining funds will be paid to you for payments that were not made when you did not receive public assistance. State tax refunds will pay the current month's child support payment, if it has not yet been made, and then will be applied to past due support.

If a non-custodial parent and spouse file a joint tax return, any refund payment that child support intercepts, will be held for six months before the funds are distributed. If an amended return is filed or other changes

in the tax filing occur, you could be asked to return a payment. This delay will help to keep that from happening. However, since tax returns are subject to review for six years, payments made to you may be subject to adjustment for six years following the end of the tax year.

If the non-custodial parent pays more than is owed, will I receive the money?

Any money paid in excess of what is owed is held until the non-custodial parent's next payment is due. Money is never paid to you until it is owed to you. Refunds of this money may be made to the non-custodial parent in some instances.

If I receive a notice that I have been overpaid, will I receive my regular child support?

You will be notified and given 30 days to repay the overpayment. If after 30 days you have not repaid the overpayment, your regular child support payments will be reduced by 10% until the overpayment has been recouped.

What should I do if I change my address?

You should immediately notify your child support agent. Any child support checks that are returned for bad addresses are reissued immediately when a new address is provided.

Can I ask the state to make sure I got all the support that I was due?

Yes. You may call 1-800-992-9457, 24 hours a day, 7 days a week.

I do not have an employer sending in my payments. How do I make my child support payments?

Most child support is paid through income withholding. If you do not have income withholding, make a check or money order payable to NC Child Support. Mail your payment coupon with the check or money order. If you do not have a coupon, include your social security number, MPI number, docket number, name and address with the payment. Send the payment to:

**NC Child Support Centralized Collections
PO Box 90006
Raleigh, NC 27675-9006**

I have several employees on which I withhold income for child support payments. Can I send all child support payments to the same place?

North Carolina has a central collection process for receipting child support payments. Employers should send all income withholding payments to:

**NC Child Support Centralized Collections
PO Box 900012
Raleigh, NC 27675-9012**

How long after I receive the notice do I begin the withholding?

You must start withholding from the first check due the noncustodial parent after the 14th day following your receipt of the notice to withhold, or sooner if you can. Thereafter, payments must be sent within seven business days of withholding.

Why does it matter when I send payments?

For two reasons:

- 1) Families need this income on a regular basis in order to meet their expenses and provide for the needs of children,
- 2) The noncustodial parent is under court order to pay regularly. Receipt of irregular payments from you could cause the parent to be held in contempt of the order.

What is the maximum amount that can be withheld each pay period from the obligated parent's income?

Under no circumstances can the percentage of *disposable income* that you withhold exceed the following:

1. 40 percent of disposable income when only one support order exists;
2. 45 percent of disposable income when multiple support orders exist and the employee is supporting a spouse or other children; or
3. 50 percent of disposable income when multiple support orders exist and the obligated parent is not supporting a spouse or other children.

VI. ENFORCING A SUPPORT ORDER

Establishing a child support order does not guarantee the non-custodial parent will pay the support as ordered. There may be times when the non-custodial parent makes partial payments, skips payments, or never makes a payment. CSE identifies these cases and utilizes several enforcement tools to get the non-custodial parent to pay the support as ordered.

Income withholding by employers is the single most effective method of child support collection. Income withholding is the deduction of a specified amount from the non-custodial parent's income for payment of child support. The employer deducts the specified amount each pay period, and sends it to the NC Child Support Centralized Collection within seven days of the deduction.

Income withholdings can also be initiated with entities other than employers when the non-custodial parent has other sources of income, such as unemployment compensation, worker's compensation, social security benefits, and veteran's disability benefits. The number of requests for income withholding received by employers may increase since employers are now required to withhold income for child support orders enforced by other states. Employers are obligated to withhold from income in accordance with the laws of the state in which the non-custodial parent employee works.

Some other enforcement remedies include monthly billing to non-custodial parents that are not under income withholding, filing court action against non-custodial parents that have not paid support as ordered, credit bureau reporting of all child support obligations handled by CSE, interception of state and federal tax refunds, or liens on real or personal property owned by the non-custodial parent.

Can the non-custodial parent be arrested for failure to pay child support?

A parent cannot be arrested solely because child support payments are not paid. The non-custodial parent must be served with a ***Motion and Order to Show Cause***. This allows your case to be heard before a judge and gives the non-custodial parent the opportunity to explain why he or she should not be held in contempt. You may also have the opportunity to address the court about your case. After all testimony and evidence are presented, the judge determines if the non-custodial parent is in contempt of the order, and if so, what penalty will be applied.

Can the non-custodial parent be forced to get a job?

Child support workers may offer suggestions on where to seek employment, but they do not have the authority to require someone to go to work. If your case has reached the court system and the non-custodial parent has a history of unemployment, the judge may require the non-custodial parent to seek employment and return to court at a later date. The judge may also require the non-custodial parent to perform community service activities.

When will you take his taxes for past due child support?

We may intercept a state tax refund if the non-custodial parent owes over \$50 in past due support. The federal tax refund may be intercepted when the non-custodial parent owes \$500 in past due child support for non-public assistance cases and \$150 in public assistance cases.

When can the non-custodial parent's driver license be taken?

If a non-custodial parent is 90 days behind in his child support payments and has a valid driver's license, a judge may order that the driver's license be revoked.

Can a professional license (doctor, lawyer, realtor, nurse, plumber, barber, etc.) be taken?

Yes. If the non-custodial parent is 90 days behind in paying child support, CSE may refer the non-custodial parent's name to the state board that issued the license. The licensing board revokes the license. The license may not be reissued until either the entire debt is paid or a satisfactory payment plan is established.

Is it possible to collect child support from sources other than wages?

Yes. It may be possible to collect past due child support from many types of assets that a parent may have, including tax refunds, insurance settlements, unemployment compensation, property owned, workers compensation benefits or bank accounts. These remedies require the caseworker to work with the agency's attorney and possibly the court system to collect past due child support. It is recommended that you advise the caseworker of any property or settlement the non-custodial parent may have, to determine if past due child support may be obtained from any of these assets.

What can be done if the non-custodial parent is paid in cash?

Income withholding may not be effective if the non-custodial parent is paid in cash. **Delinquency** notices are mailed to the non-custodial

parent. If payments are not made, court action may be filed, a lien may be applied to property owned by the parent, occupational or driver s licenses may be revoked or other appropriate remedies may be used.

How will I get child support if the judge puts the child’s father in jail for not paying child support?

When a non-custodial parent is sentenced to jail for not paying child support the judge sets a ***purge amount*** for the non-custodial parent to pay to be released from jail. The purge amount, when paid, is used to cover back child support.

My payments are due on the 1st of each month. The payments are always late. Can you make the non-custodial parent pay on time?

The current month s payment is not considered delinquent until 30 days have passed and the amount owed is equal to one months obligation.

What can I do to get my child support increased?

All child support obligations may be reviewed upon request every 36 months. The child support agency assesses the present income of both parents and the needs of the child to determine if a modification is warranted. If you believe a change may be appropriate at other times, contact your case worker.

My son is almost 18 year old. My ex-wife still owes lots of back support, but says she will not have to pay after my son is 18. Is that true?

If your son has graduated or stopped attending high school at age 18, his mother may stop paying ongoing support. She is, however, still responsible for any arrears that remain.

I am an employer and withhold child support payments from several employees. May I combine the payment and send in one check?

You may send one check each pay period to cover all child support withholdings for that pay period, providing you itemize the amount withheld from each employee, the date each amount was withheld, and a required docket number.

VII. WORKING ACROSS STATE LINES

When one of the parties involved in a child support case lives in a state other than North Carolina, the case may be considered an interstate case. All states have adopted the Uniform Interstate Family Support Act (***UIFSA***) which makes the interstate case processing easier and more effective.

CSE is required to provide the same services to persons seeking child support in interstate cases as in local cases. Since child support agencies in both states are involved, the processing of interstate cases may be a little different and more time consuming than in local cases.

Establishment of paternity or support can be obtained either by ***long-arm*** action or by filing a petition to the other state requesting that state to establish paternity and/or support.

To enforce a child support order in interstate cases, ***direct income withholding*** or ***registration*** of a foreign order may be used.

Direct income withholding may be used if the non-custodial parent's employer is known. Direct income withholding enables the caseworker to send the income withholding request directly to the non-custodial parent's employer in the other state. The other state agency is not involved, court time is not necessary, and the payments to the family can be forthcoming in a more timely manner. Registration of a foreign order is the preferred method of enforcement if direct income withholding is not appropriate. When an order is registered in another state, all enforcement remedies available in that state (such as tax intercept, license revocation, credit reporting, etc.) may be used to enforce the order.

I have just moved to North Carolina and the father of my child lives in another state. How can I get child support?

Contact your local CSE office to apply for services. Your local CSE office may request the assistance of the other state's CSE agency in whatever action is needed. The Department of Social Service in each county of the state can provide you the address and telephone number of the Child Support office in your area.

I have never married the father of my child and he lives in another state. What should I do?

Apply for services in your local child support office. Interstate processing provides for the same child support services as in any local case. Paternity testing may be ordered to help prove paternity. If paternity is established, the other state's guidelines will be used to determine what amount of child support is to be paid. When long-arm action is taken, North Carolina will obtain the court order.

The father of my child lives in Michigan. I cannot afford to travel to Michigan to get child support. What can I do?

Apply for services with your local child support office. A request for appropriate services will be prepared by the caseworker and forwarded to the other state. Under the interstate law (UIFSA), it generally is not necessary for you to travel to the other state. Under circumstances where there is already a court order in the other state and a modification is requested by you, it may be necessary for you to appear in court to testify.

My wife and I divorced, but I do not have a child support order. Can I petition the other state where she lives to obtain a child support order?

Yes. You can contact your local child support office and apply for services. After the agent obtains pertinent information concerning your situation, a petition is sent to the state where your ex-wife lives. The child support agency and court in that state reviews the information and establishes the support obligation.

Some years ago, I obtained a court order in Ohio and the father of my children has never paid. How can I get enforcement of my court order?

After the father is located, your caseworker can seek enforcement of the court order. The caseworker may request that Ohio enforce the court order. If he is found to be in a different state, it will be necessary to ask the new state to enforce the Ohio court order. If an employer is known, and he is not self employed, a direct income withholding may be sent to his employer in the state where he lives.

Every time my court order is registered for enforcement in another state, my children's father moves. How can I get support?

It is difficult to enforce orders when the non-custodial parent moves on a regular basis. Keep your caseworker informed of any new information you obtain. The caseworker accesses all resources, but their best source of information is you.

Some years ago, my court order was registered in another state and that state has now reduced the amount of child support. Is there anything that can be done about this?

Maybe. Under UIFSA, the modification of court orders is only allowed under specific circumstances. Ask your caseworker about this.

I am a father and I have custody of my daughter. Can I get child support from the mother who lives in Georgia?

Yes. Child support services are available to all custodians, regardless of gender or relationships. This includes guardians, grandparents, aunts, etc.

My child is over 18 and his father owes a lot of past due child support. Have I lost this money?

Not necessarily. A request may be made to the other state to enforce the order and collect the past due support. The longest Statute of Limitation of the states involved determines how long the arrearages can be collected.

VIII. CONCLUSION

The goal of the Child Support Enforcement Program is to ensure that children receive financial support from parents. To this end, the agency strives to work with all involved parties to provide information, reach solutions to problems and take appropriate actions. Whatever your role in a child support case, the most effective outcome is achieved when you are informed and active in the process. Do not hesitate to share information and ask questions at any time.

The better you understand your rights and responsibilities within this process, the better we can ensure that the rights and the welfare of all parties will be considered fairly and, most importantly, that our children will benefit from the parental support to which they are entitled.

IX. GLOSSARY

CHILD SUPPORT ENFORCEMENT TERMS

Affidavit of Parentage	A notarized statement that is signed by both parents to establish paternity
Alleged father	A man that has not been established as the legal father
Basic child support	A basic child support obligation is the amount of money used to meet the subsistence needs of food, clothing, and shelter, medical, transportation and educational needs of a child. It is determined based on the State guidelines. This amount is derived from the combined income of both parents and the number of children to be counted. The number of children refers only to those children for whom support is being sought in this action, not a total of all children presently being supported by the parents
Biological father	The birth father
Complaint	Written document filed in court initiating a legal action
Contempt	Willful disregard of an order of the court
CSE	Child Support Enforcement is a nationwide program. The North Carolina Child Support Enforcement Agency is administered by the Department of Health and Human Services, Division of Social Services
Custodian	The person with physical custody or with whom the child lives; this may be a parent, other relative or someone else
Delinquency	Overdue child support
Direct Income Withholding	Child support payments obtained directly from the non-custodial parent s wages

Disposable income	That amount which remains after deductions for federal, state and local taxes, Social Security and involuntary retirement contributions
Genetic test	A test that can help prove or disprove that a particular man fathered a particular child
Good Cause	A valid reason for failure to cooperate with CSE efforts to pursue child support payments from a non-custodial parent. A request to claim good cause is made to the public assistance worker. If it is granted, CSE must decide whether to pursue support without assistance of the custodian or close the case
Guidelines	A standard method for setting child support obligations based on the income of the parent(s) and other factors as determined by state law
Legal father	A man recognized as the legal father due to marriage to the mother, by voluntary acknowledgment or by court order
Lien	A claim upon property to prevent sale or transfer until a debt is satisfied
Location	Obtaining a residential address or employment address
Long-Arm	Means to obtain paternity or court order by serving an individual in another state when this state has jurisdiction
Medical support	Legal provision for an obligation to provide health insurance for a child
Motion and Order to Show Cause	Court action served on the non-custodial parent requiring an appearance in court before a judge to show why he should not be held in contempt for failure to make court ordered child support payments
Non public assistance case	Case in which the custodian does not receive public assistance in the form of Medicaid or TANF
Non-custodial parent	Parent who does not have primary custody of a child but who has responsibility for financial support

Obligation	Amount of money to be paid as support by the responsible parent and the manner by which it is to be paid
Paternity	Legal father
Purge amount	A specified amount of money to be paid to the Clerk of Court to avoid a jail sentence.
Reasonable cost	Health insurance coverage that is available through the employer or other group health insurance
Registration	Enforcement remedy in interstate case where an order is enforced in the state of the non-custodial parent
Rescind	To cancel or revoke an admission of paternity made by signing the Affidavit of Parentage. This can be done by either parent by filing a motion with the Clerk of Court
Substantial change	Outlines special needs of the child(ren) such as physical and emotional health needs, day care cost or needs related to the child s age, and changes in custody status
TANF	Temporary Assistance to Needy Families is the public assistance program. This program replaced the AFDC program and is known as Work First Family Assistance in North Carolina
UIFSA	The interstate law adopted by all States by which interstate cases are processed

END

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