



**GUILFORD COUNTY
PLANNING AND DEVELOPMENT**

**Event Permit
Application**

Permit # _____ Tracking # _____

APPLICATION CHECKLIST

- Site Plan showing: parking locations, activity/event areas, event structures, refuse area, any other items the Enforcement Officer needs to achieve compliance with the Ordinance.
- Property Owner written permission, if applicant not property owner.
- Electrical Contractor Info, if applicable

Business Name _____ State License # _____

Address _____ City _____ State _____ Zip Code _____

Contact Name _____ Phone # _____ E-Mail _____

- Nonconforming Use (Use has not ceased for more than one year)
- Zoning Approval

Zoning Investigator/Planner Signature _____ Date _____

TYPE OF EVENT _____

(See Bulletin for Event Types)

Date(s) of event _____ Time of event _____ Duration _____

PROPERTY LOCATION INFORMATION

Address _____ City _____ State _____ Zip Code _____

Tax Parcel # _____ Zoning _____

PROPERTY OWNER INFORMATION

Name _____ Phone Number _____

Address _____ City _____ State _____ Zip Code _____

Email _____

Signature _____ Date _____

APPLICANT CONTACT INFORMATION Same as property owner above

Name _____ Phone Number _____

Address _____ City _____ State _____ Zip Code _____

Email _____

Signature _____ Date _____

***If the proposed event is being operated as an existing legal non-conforming use per 3-14.2, and ceases operation for more than a year, the operator/applicant would have to comply with the County's current development code. Initial _____ Date _____

LICENSES/PERMITS REQUIRED BY OTHER AGENCIES

- Sanitation
- Turkey Shoot Inspections
- Refuse Disposal
- NCDOT Driveway Permit (attach a copy of the approval letter)
- Private Well
- Private Septic
- State Permit
- Public Water
- Public Sewer
- Porta-John (attach a copy of contract)