MEMORANDUM

TO: Swimming Pool Owners/Operators

FROM: Joe Johnson
           Environmental Health Program Manager

SUBJECT   Seasonal Swimming Pool Permits for 2021

North Carolina rules governing public swimming pools, 15A NCAC 18A.2500, require swimming pool operators or owners to obtain a new Operational Permit each year.

If you wish to obtain an Operational Permit for 2021, **complete a new application form for each pool** (separate application for each swimming pool, wading pool, spa, specialized water recreation).

You must provide the following:

- **Complete and accurate application for each attraction**
- **All required supporting documentation for any new or <u>existing pumps</u>, including pump curves; drain covers; engineering letters; and other supporting documentation**

Incorrect or incomplete applications will be <u>held and no appointment will be scheduled until all paperwork is correct and received at our office</u>. Visit our website to obtain Daily Pool Record Forms, Pool Permit Application, Training Resources, Current Rules and Regulations and Pool Data Sheets at www.guilfordcountync.gov/our-county/human-services/health-department/environmental-health/swimming-pools.

Please mail the <u>completed</u> application form(s), supporting documentation, and permit fee of **$200 for <u>each</u> pool, wading pool, spa or specialized water recreation** to the address below. For your convenience, we accept faxed or emailed applications and credit card payments over the phone.

Guilford County Department of Health & Human Services
Environmental Health Section
1203 Maple Street
Greensboro, NC 27405
Phone: (336) 641-3771; Fax: (336) 641-4812
Email: jbaptis@guilfordcountync.gov or rreed@guilfordcountync.gov

Due to the large number of pools in Guilford County, a 14-day advance notice of the expiration date of your current permit is required to schedule an inspection before the permit expires.

Please be sure that your pool is ready for an inspection and a permit before you call to schedule an appointment. A Multiple Trip Fee of $100.00 will be charged for each return visit.